



GOVERNMENT OF HARYANA

HARYANA ENGINEERING WORKS PORTAL

USER MANUAL

ROUGH COST ESTIMATE

2024

HARYANA ENGINEERING WORKS PORTAL

FOR INQUIRIES, CONTACT US AT 1860 180 2065



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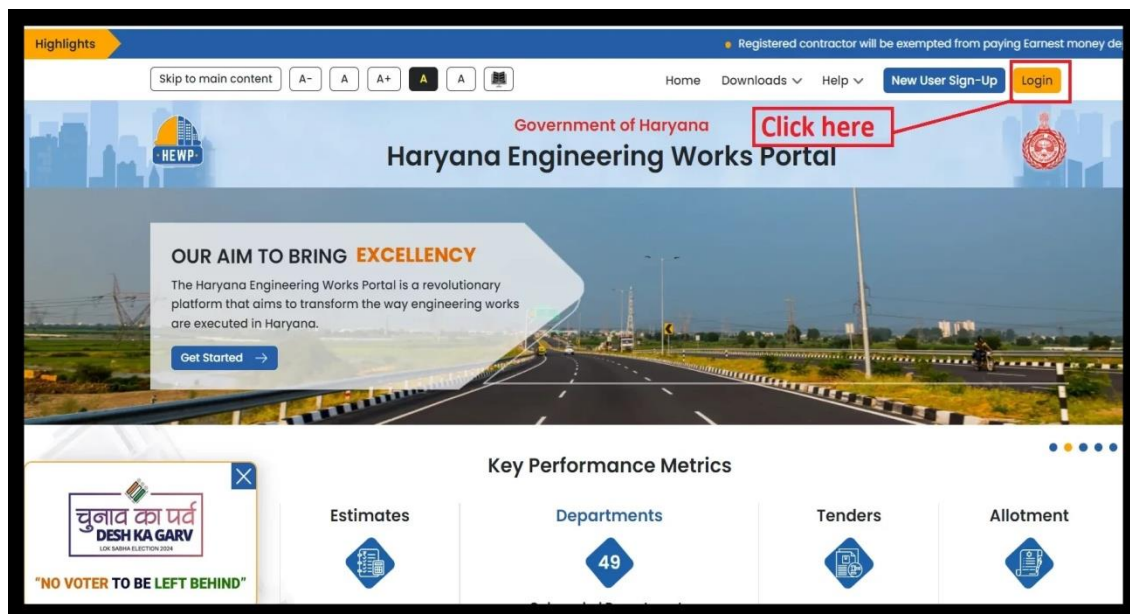
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To create a '**Rough Cost Estimate**' on the HEW Portal, the user is required to follow the steps below:

Step 1 - Define Estimate Name

1. Click on the "**Login**" button to access the portal.



2. After clicking the "**Login**" button, you will see two options: "**Contractor**" and "**Employee**".

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Secure Access to HEWP

"we're delighted to have you on board. Please enter your credentials to log in and experience the convenience and security we offer."

Login

Contractor **Employee**

Enter Mobile/Unique Code

Your Password

Type Captcha Code **45988T**

Log In

Not a User? [Sign Up](#)
Forgot [password](#)

[Close](#)

3. Click on the "**Employee**" option to proceed.

Secure Access to HEWP

"we're delighted to have you on board. Please enter your credentials to log in and experience the convenience and security we offer."

Login

Contractor **Employee**

Enter Mobile/Unique Code

Your Password

Type Captcha Code **45988T**

Log In

Not a User? [Sign Up](#)
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[Close](#)

Click here

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4. Enter your **"Mobile/Unique code, Password, and Captcha Code"** in the provided fields and click on the **"Log In"** button to proceed.

Note 1: You can only access the portal using your existing Intra Haryana login credentials. There is no provision to change passwords within the portal; any password changes must be made through the Intra Haryana only.

Note 2: While you access the portal using your login credentials, occasional downtimes or connectivity issues may occur. In such cases, the system generates a One-Time Password (OTP), and you can log in to the portal by verifying this OTP.

Note 3: Certain departments don't use Intra Haryana (HRMS), so their officials lack login credentials. In such cases, the Department Nodal Officer will add them as contractual employees via the "Add Contractual Employees" option under the "Activity" menu, enabling their login

Secure Access to HEWP

"we're delighted to have you on board. Please enter your credentials to log in and experience the convenience and security we offer."

Login

Contractor **Employee**

Enter Mobile/Unique Code

Your Password

Type Captcha Code **45988T**

Log In **Click here**

Not a User? [Sign Up](#)
Forgot [password](#)

[Close](#)

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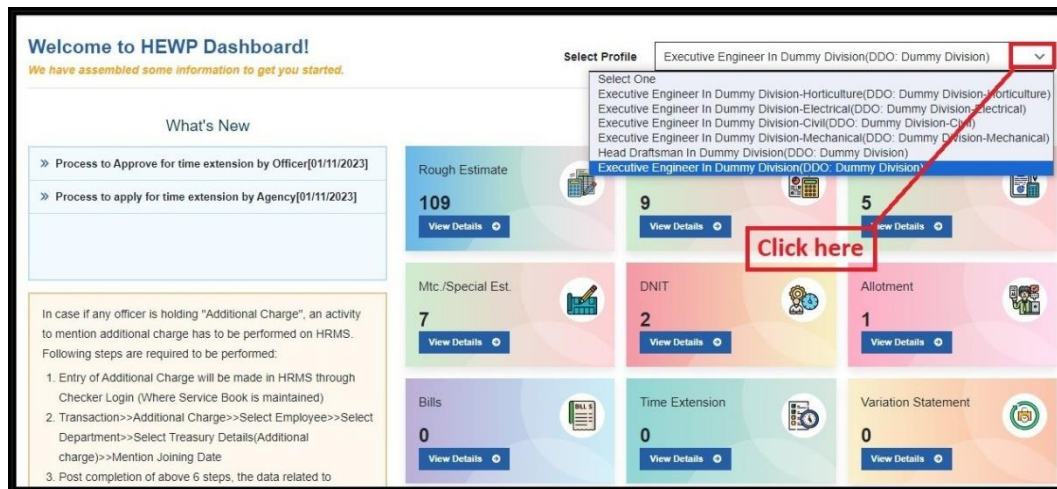
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5. Upon successful login, you will be directed to the HEWP (Haryana Engineering Works Portal) dashboard, where you'll see **"Department, Office Type, Office, and DDO"**.



6. Navigate to the top right corner of the screen and click on the **drop-down** menu button in the **"Select Profile"** section.



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Note 1: Sometimes, an Executive Engineer (XEN) may be assigned additional charge across multiple divisions. Therefore, it is important to select the appropriate profile to ensure access to the relevant functions and information corresponding to the respective division being managed.

Note 2: The sidebar menu shows its buttons (Features) based on the user's profile, reflecting the specific permissions granted within the portal.

7. In this user manual, the profile selected is “**Executive Engineer (XEN)**”. Therefore, the sidebar menu will be displayed accordingly.

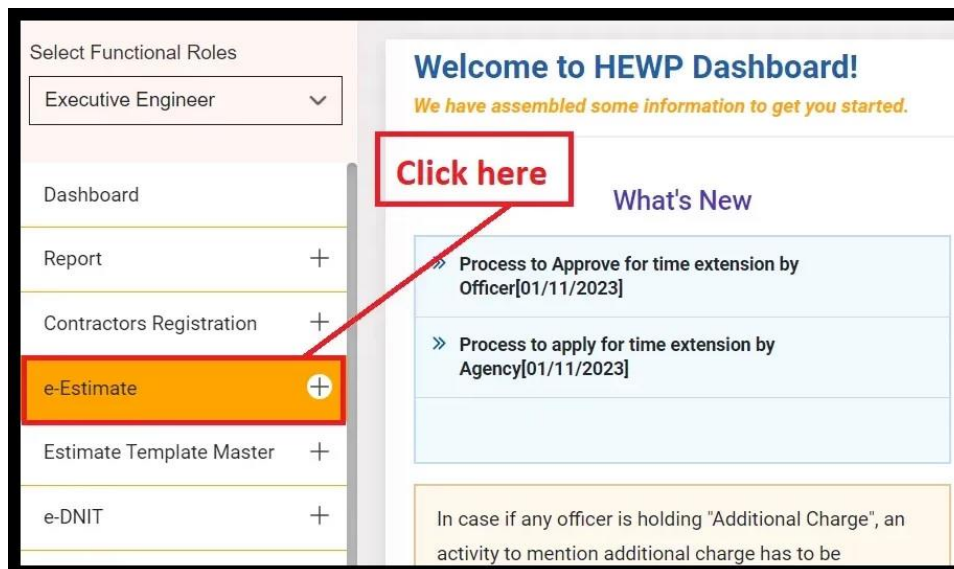
Welcome to HEWP Dashboard!

We have assembled some information to get you started.

Select Profile

Executive Engineer In Dummy Division(DDO: Dummy Division) ▾

8. Click on the “**e-Estimate**” button from the left sidebar of the screen.



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9. Next, click on the “**Cost Estimate**” button.

Note: JE, SDO, and EE can start Rough Cost Estimates.

10. Upon clicking “**Rough Cost Estimate**”, you will be redirected to the Dashboard, as shown in the below snippet.

- **Pending at Current User:** Clicking this radio button allows the user to view all estimates forwarded or reverted by the officer.
- **Division's All Estimate:** Selecting this button enables the user to review all estimates within the specific division.
- **Checked by Current User:** This option displays all estimates currently checked by the user.
- **Final Estimate:** Users can access all final Estimates of the particular division through this option
- **Final Estimate by Current User:** This option showcases final estimates specifically approved by the current user.
- **Estimate Tracking:** Users can select this feature to monitor the progress of their estimations.

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11. “**Estimate Name**” to search for a particular estimate.

Division Name: Dummy Division

Search By Estimate Name: Enter Estimate Name

Search Q

Print PDF Export To Excel

12. Click on the “**Create New Estimate**” to create a rough cost estimate.

List of New Estimate

☒ Pending at Current User ☐ Division's all Estimate ☐ Checked by Current user ☐ Final Estimate ☐ Final Estimate by Current user ☐ Estimate Tracking

Division Name: Dummy Division

Search By Estimate Name: Enter Estimate Name

Search Q

Print PDF Export To Excel

Create New Estimate

13. After redirecting to the dashboard, you'll see **nine steps** guiding you through the process of creating a rough cost estimate, as illustrated in the snippet below.

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Note: By default, you will be directed to the first step, which is to “**Define Estimate Name**”.

The screenshot displays a 9-step process flow for creating an estimate. The steps are: 1. Define Estimate Name, 2. Add Main Component, 3. Add Sub-Component, 4. Add Items To Estimate, 5. Abstract Of Cost, 6. Upload Documents, 7. Preview Estimate, 8. Submit Estimate, and 9. Estimate Tracking Status. Step 1 is the current step. Below the flow, the 'Define Estimate Information' section is shown. It includes a 'Division Name' dropdown menu with 'Dummy Division' selected, and an 'Estimate Relates To' section with checkboxes for Civil, Mechanical, Electrical, and Horticulture. A red box labeled 'Nine Steps' points to the step flow.

14. Click on the “**drop-down**” menu button adjacent to the **Division Name** and select the Division Name for a particular estimate.

This screenshot shows the 'Define Estimate Information' step. The 'Division Name' dropdown menu is open, displaying 'Dummy Division' as the selected option. A red box labeled 'Click here' points to the dropdown arrow. The 'Estimate Relates To' section with checkboxes for Civil, Mechanical, Electrical, and Horticulture is also visible.

15. Choose the “**Estimate Relates**” field, indicating the relevant category.

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Note: You can select two options as well; work disbursement will occur accordingly upon approval.

Estimate Relates To

☐ Civil ☐ Mechanical ☐ Electrical ☐ Horticulture

16. In this user manual, only one option is selected i.e. **Civil**, so all the steps further will be based on this.

Estimate Relates To

☒ Civil ☐ Mechanical ☐ Electrical ☐ Horticulture

17. Select the “**Civil Division**” by clicking on the adjacent **drop-down** menu button.

Civil Division

Estimate Type

Estimate Name

Select One

Select One

Dummy Division

Dummy Division-Civil

Dummy Division-Electrical

Dummy Division-Horticulture

Dummy Division-Mechanical

Click here

18. From the provided options, choose the appropriate **Estimate Type**.

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Note: Options may vary depending on the department. To add new types, a ticket request to HEWP is required.

Estimate Type ☐ Road Work ☐ Building Work ☐ Bridge Work ☐ Water Supply System ☐ STP/Sewerage System
☐ Storm Water System ☐ Other

19. Tick the **checkbox** if the estimate is related to **Road Work**, or choose an alternative option as required.

Estimate Type ☒ Road Work ☐ Building Work ☐ Bridge Work ☐ Water Supply System ☐ STP/Sewerage System
☐ Storm Water System ☐ Other

20. Type the desired name for the estimate in the provided field.

Estimate Name

Trial estimate for construction of Road

Max. 500 Characters Allowed

21. Select either Rural or Urban based on the project requirements. For this rough cost estimate, **"Rural"** is selected.

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Area ☒ Rural ☐ Urban

22. Click on the **drop-down** menu button adjacent to the “**District Name**” and select the District for a work.

District Name

Block Name

Habitation/Town to be worked on

Brief Scope of Work in Estimate

Work Category

Select One

Select One

AMBALA
BHIWANI
Chandigarh
Charkhi Dadri
DELHI
FARIDABAD
FATEHABAD
GURGAON
HISAR
JHAJJAR
JIND
KAITHAL
KARNAL
KURUKSHETRA
MAHENDRAGARH
NUH
PALWAL
PANCHKULA

Click here

23. Click on the “**drop-down**” menu button adjacent to “**Block Name**” and select the block from the available options. For example, **Panchkula** is chosen which shows the corresponding list of block names.

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Block Name

Habitation/Town to be

S.No.	District
	ADAMPUR
	AGROHA
	BARWALA
	HANSI-I
	HANSI-II
	HISAR-I
	HISAR-II
	NARNAUND
	UKLANA

24. Upon selecting the **"Block Name"**, a list of Village Names and their respective constituencies will be displayed.

Block Name

Village Name	Constituency Name	<input type="checkbox"/>
AMRALA	KALKA	<input type="checkbox"/>
ASREWALI	PANCHKULA	<input type="checkbox"/>
BARWALA	PANCHKULA	<input type="checkbox"/>
BATAUR	PANCHKULA	<input type="checkbox"/>
BATWAL	PANCHKULA	<input type="checkbox"/>
BELWALI	PANCHKULA	<input type="checkbox"/>
berwala nandla	PANCHKULA	<input type="checkbox"/>
BHAGWANPUR	PANCHKULA	<input type="checkbox"/>

25. Tick the **checkboxes** adjacent to the desired village name and constituency and click on the **"Add To List"** button to include them in the estimate process.

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Village Name	Constituency Name	<input type="checkbox"/>
AMRALA	KALKA	<input checked="" type="checkbox"/>
ASREWALI	PANCHKULA	<input checked="" type="checkbox"/>
BARWALA	PANCHKULA	<input checked="" type="checkbox"/>
BATAUR	PANCHKULA	<input type="checkbox"/>
BATWAL	PANCHKULA	<input type="checkbox"/>
BELWALI	PANCHKULA	<input type="checkbox"/>
berwala nandia	PANCHKULA	<input type="checkbox"/>
BHAGWANPUR	PANCHKULA	<input type="checkbox"/>

1. Click here (points to the checkbox column)

2. Click here (points to the 'Add To List' button)

Add To List

26. The added village names and constituencies will appear in a list format. You can delete any options by clicking on the **"Delete"** button associated with each entry.

Habitation/Town to be Covered under Estimate **Click here**

S.No.	District	Block Name	Town/Habitation	Assembly Constituency	Area	Delete
1	PANCHKULA	BARWALA	AMRALA	KALKA	Rural	Delete
2	PANCHKULA	BARWALA	ASREWALI	PANCHKULA	Rural	Delete
3	PANCHKULA	BARWALA	BARWALA	PANCHKULA	Rural	Delete

27. Type a **Brief Scope of Work in Estimate** in the provided field.

Brief Scope of Work in Estimate

Trial estimate for construction of work

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28. Click on the “**drop-down**” menu button adjacent to “**Work Category**” and select the category from the available options.

CM announcement as the work category is chosen in this estimate.

Note: In case the work category you want to add to the estimate is not in the list of given options, you can raise a ticket and send an email to HEWP.

Work Category	CM Announcement
CM Announcement No.	Select One
Is Major Head Available?	Annuity of Land
Major Head Related to Dept.	CM Announcement
Major Head	Deposit Work
Plan Type	Feacal Sludge Co-treatment
	Khel Stadium
	Mahagram Yojna
	MP LAD Work
	Other
	S.A.G.Y
	Shivalik Dev. Board work
	Support and IEC Activities
	Vidhan Sabha Matter

29. Type **CM Announcement No.** in the provided field.

CM Announcement No.	1234
---------------------	------

30. Choose either “**Yes**” or “**No**” from the **drop-down** menu button adjacent to “**Is Major Head Available?**”

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Note: If you are unsure about the major head, you can select "No" to proceed or seek assistance from their **Executive Engineer (XEN)**/account branch.

Is Major Head Available?	Yes
Major Head Related to Dept.	<div>Yes</div> <div>NO</div>

31. Click on the “**drop-down**” menu button adjacent to “**Major Head Related to Dept.**” and select the category from the available options.

Major Head Related to Dept.	Dummy Dept. ⌵
Major Head	Administrator General and Official Trustee Haryana
Plan Type	Advocate General
Scheme Under Major Head	Agriculture and Farmer Welfare Department
	Animal Husbandry
	Archaeology and Museums
	Architecture
	Archives
	AYUSH
	Backward Class Commission Haryana
	Chief Electrical Inspector
	Chief Secretariat Establishment.
	Civil Aviation
Major Budget Head	Cultural Affairs
	Department of Economic and Statistical Analysis, Haryana
	Department of New and Renewable Energy
	Development and Panchayat
	Directorate of Fire Services
	Dummy Dept.
	Dummy Dept. 1
	Education (Elementry)

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32. With the **Public Health Engg. Dept.** selected, click on the **drop-down** menu button to choose the **Major Head** for this particular department.

Note: You have the flexibility to choose any department from the list and its corresponding major head based on your specific requirements.

The screenshot shows a form with three fields: 'Major Head', 'Plan Type', and 'Scheme Under Major Head'. The 'Major Head' field has a dropdown menu open, showing 'Select One' at the top, followed by '2215', '4215', and '4711'. A red box highlights the dropdown arrow, and a red arrow points to it with the text 'Click here'.

33. Click on the **"drop-down"** menu button and choose a **Plan Type** from the available options.
- If the plan is centrally sponsored, select "**Central Sponsored**".
 - If the plan is at the state level, choose "**State Plan**".
 - For plans falling under the central sector, opt for "**Central Sector**".

The screenshot shows a form with two fields: 'Plan Type' and 'Scheme Under Major Head'. The 'Plan Type' field has a dropdown menu open, showing 'Select One' at the top, followed by 'State Plan', 'Central Sponsored', and 'Central Sector'. A red box highlights the dropdown arrow, and a red arrow points to it with the text 'Click here'.

34. Here, the **Plan Type** is selected as "**Central Sponsored**", click on the **drop-down** menu button to choose the **Scheme Under the Major Head** of the selected department, and then click on the **Add to List** button.

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Scheme Under Major Head

Select One

Click here

Major Budget Head

S.No.	Plan Type
Note:-Enter No. of days by which	
No. of days in which tender can be floated	
No. of days in which tender can be floated	

Select One

15th Finance Commission[4215-01-102-94-51-16]
P-01-38-4215-01-101-94-51-N-V- National Capital Region
P-01-38-4215-01-101-99-99-N-V- Urban Water Supply -Augmentation Water Supply
P-01-38-4215-01-102-86-51-N-V- Compensation for Acquired Land for Rural and Urban Water Supply and Sewerage works
P-01-38-4215-01-102-93-90-N-V- Rural Water Supply (SP) -Mahagram Yojana for updation of Drinking Water Supply in Village
P-01-38-4215-01-102-93-93-N-V- Rural Water Supply (SP) -NABARD XXVIII
P-01-38-4215-01-102-93-94-N-V- Rural Water Supply (SP) -Augmentation Water Supply
P-01-38-4215-01-789-96-51-N-V- Special Component Plan for Scheduled Castes under Augmentation of Rural Water Supply
P-01-38-4215-01-789-97-51-N-V- Special Component Plan for Scheduled Castes under Nabard
P-01-38-4215-01-789-98-51-N-V- Water supply to Scheduled Caste dominated habitation in Rural Area
P-01-38-4215-01-789-99-51-N-V- Water supply to Scheduled Caste dominated habitation in Urban Area
P-01-38-4215-01-800-98-51-N-V- Annuity of Land Acquired by PHE Department
P-01-38-4215-01-800-99-51-N-V- Institutional Strengthening of Public Health Engineering Department
P-01-38-4215-02-101-94-51-N-V- Sewerage and Sanitation
P-01-38-4215-02-102-98-97-N-V- Rural Sanitation -Mahagram Yojana for providing Sewerage System in Village
P-01-38-4215-02-789-99-51-N-V- Sewerage Facilities to S.C. dominated habitation in Urban Areas.
P-02-20-4215-01-101-93-51-N-V-Implementation of AMRUT-II for Water Supply
P-02-20-4215-02-101-89-51-N-V-Implementation of AMRUT-II for Sewerage
P-02-38-4215-01-102-98-91-N-V- JJM (NWQSM)

35. The list will display entries with **S.No. (Serial Number), Plan Type, Major Head, and Scheme Head Name**. If you wish to remove any entry, simply click on the **Delete** button.

Major Budget Head				
S.No.	Plan Type	Major Head	Scheme Head Name	Delete
1	Central Sponsored	4215	P-01-38-4215-01-102-93-94-N-V- Rural Water Supply (SP) -Augmentation Water Supply	<div>Click here</div> <div>Delete</div>

36. Enter the **"No. of days in which tender can be floated"** in the provided field.

These days represent the timeframe within which the tender will be floated after **"administrative approval"**, indicating the promptness of action in initiating the tendering process.

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Note: Ensure accurate entry of the number of days, as it cannot be modified once submitted.

No. of days in which tender can be floated	T1= <input type="text" value="30"/> Days	T1 should be less than T2.
--	--	----------------------------

37. Enter the “**No. of days in which tender can be allotted**”.
These days are the timeframe permitted for allocating the tender.

No. of days in which tender can be allotted	T2= <input type="text" value="40"/> Days	T2 should be greater than T1.
---	--	-------------------------------

38. Enter “**No. of days in which work can be started**”.
These days are the period within which the awarded work must commence.

No. of days in which work can be started	T3= <input type="text" value="60"/> Days	T3 should be greater than T2.
--	--	-------------------------------

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39. Next, enter **"No. of days in which the allotted work (to be allotted) can be completed"**.

These days are the timeframe for completing the assigned work.

No. of days in which the allotted work (to be allotted) can be completed	T4= <input type="text" value="300"/> Days	T4 should be greater than T3.
--	---	-------------------------------

40. Next, enter **"No. of days in which the work can be closed (Financial closure)"**.

These days are the duration for concluding the work and achieving financial closure.

Note: A maximum of **1500** days can be entered in this field.

No. of days in which the work can be closed (Financial closure)	T5= <input type="text" value="500"/> Days	T5 should be greater than T4.
---	---	-------------------------------

41. Choose **"Estimate Prepared by"** from the drop-down menu button, where the list of respective Executive Engineers (XEN) will be displayed. Upon selection, click on **"Save & Continue"** to proceed.

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Estimate Prepared By (Xen) Dummy EE ▼

Dummy EE

The provision to delete the estimate has been given to XEN and SE.

Save & Continue

Click here

42. Once all fields are filled, a pop-up screen will appear as shown in the snippet below. Click on the "OK" button to proceed to step 2 i.e. "Add Main Components".

works.haryana.gov.in says

Successfully Saved.

Click here

OK

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Step 2- Add Main Component

1. Click on the **drop-down** menu button to select "**Estimate Relates to**".

Estimate Relates to

Select One

Click here

Estimate Type

Select One

Civil

2. Click on the **drop-down** menu button to select "**Estimate Type**."

Estimate Type

Select One

Click here

Main Component

Select One

Road Work

3. Type '**Main Component**' and click on the "**Add Main Component To List**" button.

Main Component

Construction of road

Add Main Component To List

Click here

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- Once all fields are filled, a pop-up screen will appear. Click on the "OK" button.



- Submitted details will appear in table form, allowing you to edit and delete any entry as needed. To edit an entry, simply click on the "Edit" button.

Sr. No.	Estimate Relates to	Estimate Type	Main Component	Edit Component	Delete
1	Civil	Road Work	Construction of road	Edit	Delete

[Back](#) [Save & Continue](#)

[Click here](#)

- Click on the "Delete" button to delete a particular entry and finally, click on the "Save & Continue" button to proceed.

Note: Clicking the "Back" button will redirect you to the "Home page" of the HEWP. Therefore, ensure to use it when necessary.

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Sr. No.	Estimate Relates to	Estimate Type	Main Component	Edit Component	Delete
1	Civil	Road Work	Construction of road	Edit	Delete

Back Save & Continue Click here

1. 2.

Step 3 - Add Sub-Component

1. Click on the **drop-down** menu button to select "**Main Component**".

Main Component

Select One Click here

Main Component Relates to

Select One

Construction of road

2. Upon selecting the Main Component, related components will automatically populate in the "**Main Components Related to**" field based on previously submitted details.

Type the **Sub-Component** in the provided field.

Main Component Relates to Civil-Road Work

Sub-Component

Type here

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3. Click on the **Add Sub-Component To List**.

Note: The Sub-Component field requires a minimum of 10 characters to be filled.

Sub-Component

Gali no. 1

Click here

Add Sub-Component To List

4. Once you fill in all the fields, a pop-up screen will appear. Click on the "OK" button to proceed.

works.haryana.gov.in says

Name of Sub-Component Added Successfully.

Click here

OK

Preview Estimate Submit Estimate

5. Submitted details will appear in table form, allowing you to 'edit or delete' any entry as needed.
 - To edit an entry, simply click on the "Edit" button.

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Sr. No.	Estimate Relates to	Estimate type	Main Component	Sub-Component	Edit Sub-Component	Delete
1	Civil	Road Work	Construction of road	Gali no. 1	Edit	Delete

6. Click on the **"Delete"** button to delete a particular entry and finally, click on the **"Save & Continue"** button to proceed.

Sr. No.	Estimate Relates to	Estimate type	Main Component	Sub-Component	Edit Sub-Component	Delete
1	Civil	Road Work	Construction of road	Gali no. 1	Edit	Delete

Back Save & Continue

7. Once all fields are filled, a pop-up screen will appear. Click on the **"OK"** button to proceed to Step 4 i.e. **"Add Items in Estimate"**



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Step 4 - Add Items in Estimate

1. Click on the **drop-down** menu button to select "**Main Component**".

Main Component

Sub-Component

Select One

Select One

Construction of road

Click here

2. Click on the **drop-down** menu button to select "**Sub-Component**".

Sub-Component

Item Type

Select One

Select One

Gali no. 1

Click here

Case I: Item Type - HSR (Haryana Schedule of Rates)

3. Click on the **HSR** to choose the Item Type.

Note: All subsequent steps will be based on the HSR. **NS** and **Permission from other Departments** will be explained afterward.

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Item Type

☒ HSR ☐ NS ☐ Permission from Other Department

Click here

4. Enter HSR Item no. in the given field, and click on the “**Search Item**” button.

Search HSR Item

For Example : 8.2, 11.5, 11.5.1 etc

Search Item

Note: When searching for an “HSR Item”, the system will automatically fetch additional relevant details including **HSR Chapter Name, Premium Date, Class Name, HSR Section Name, and HSR Sub Section Name** as shown in the snippet below.

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Search HSR Item

For Example : 8.2, 11.5, 11.5.1 etc

Search Item

HSR Chapter Name

Premium Date

Search By HSR Item Number

Class Name

HSR Section Name

5. Click on the **drop-down** menu button to change “HSR Chapter Name”.

HSR Chapter Name

Premium Date

Class Name

HSR Section Name

HSR Sub Section Name

Rate Type

Click here

10. Flooring and Dados

Select One

- 1. Wages and Working Charges of Machinery
- 2. Basic Rate of Materials
- 3. Loading, Unloading and Carriage of Materials
- 4. Earth Work and Rock Cutting
- 5. Dismantling and Demolition
- 6. Concrete and RCC Work
- 7. Brick Work and Stone Masonry
- 8. Cladding Work
- 9. Hoisting and Roofing
- 10. Flooring and Dados**
- 11. Finishing Works
- 12. Wood Work, PVC and Aluminum Door and Windows
- 13. Steel and Iron Work
- 14. Lining and Outlets
- 15. Deep Foundations
- 16. River and Canal Protection Works
- 17. Road Works
- 18. Miscellaneous (Buildings)
- 19. Quantity of Materials

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6. Click on the **drop-down** menu button to select “Class Name”.

The screenshot shows a web form with several fields: 'Class Name', 'HSR Section Name', 'HSR Sub Section Name', 'Rate Type', and 'Entry For'. The 'Class Name' dropdown menu is open, displaying a list of flooring options. A red box highlights the dropdown arrow, and a red arrow points to the 'Click here' text. The list includes: NA. CERAMIC GLAZED TILES, Select One, NA. CEMENT CONCRETE FLOORING, NA. TERRAZO FLOORING, NA. TILE FLOORING, NA. BRICK FLOORING, NA. KOTA STONE FLOORING, NA. SAND STONE FLOORING, NA. MARBLE STONE FLOORING, NA. GRANITE FLOORING, NA. ITALIAN MARBLE STONE FLOORING, NA. WOODEN FLOORING, NA. CERAMIC GLAZED TILES (highlighted), NA. VITRIFIED FLOOR TILES, NA. CC INTERLOCKING PAVER BLOCKS, NA. PVC/LINOLEUM FLOORING, NA. GLASS/ ALUMINIUM/ PVC STRIPS IN FLOORING, and NA. OTHER MISCELLANEOUS ITEMS USED FOR FLOORING 0.

Class Name	NA. CERAMIC GLAZED TILES
HSR Section Name	Select One
HSR Sub Section Name	NA. CEMENT CONCRETE FLOORING
Rate Type	NA. TERRAZO FLOORING
Entry For	NA. TILE FLOORING

7. Click on the **drop-down** menu button to select “Rate Type”.

The screenshot shows the 'Rate Type' dropdown menu open, displaying a list of rate types. A red box highlights the dropdown arrow, and a red arrow points to the 'Click here' text. The list includes: Select One, Select One, Labour Rate, Material Rate, and Through Rate.

Rate Type	Select One
Entry For	Select One

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8. HSR numbers can also be searched differently. Simply select the **HSR Chapter Name** and click on "**Search By HSR Item Number**".

HSR Chapter Name: 10. Flooring and Dados

Revision Date: 01/04/2023

Click here → **Search By HSR Item Number**

9. Upon searching, a pop-up screen will display. From there, choose the item number by clicking the "**Drop-down**" menu button.

Search by Item Number

Select Item Number

Select One

Select One

- 10.1 [Labour Rate{Rs.66.00}]
- 10.1 [Material Rate{Rs.194.00}]
- 10.1 [Through Rate{Rs.260.00}]
- 10.1.1.1 [Labour Rate{Rs.73.00}]
- 10.1.1.1 [Through Rate{Rs.73.00}]
- 10.2 [Labour Rate{Rs.73.00}]
- 10.2 [Material Rate{Rs.753.00}]
- 10.2 [Through Rate{Rs.826.00}]
- 10.3 [Labour Rate{Rs.54.00}]
- 10.3 [Material Rate{Rs.439.00}]
- 10.3 [Through Rate{Rs.494.00}]
- 10.4 [Labour Rate{Rs.26.00}]
- 10.4 [Material Rate{Rs.62.00}]
- 10.4 [Through Rate{Rs.88.00}]
- 10.5 [Labour Rate{Rs.20.00}]
- 10.5 [Material Rate{Rs.50.00}]
- 10.5 [Through Rate{Rs.69.00}]
- 10.6 [Labour Rate{Rs.13.00}]
- 10.6 [Material Rate{Rs.78.00}]

Click here → [Dropdown Arrow]

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Note: When selecting the Item Number, the remaining options, such as **Class Name**, **HSR Section Name**, **HSR Subsection Name**, and **Rate Type**, will automatically change accordingly.

Class Name: NA. TERRAZO FLOORING

HSR Section Name: 10.21. Providing and laying of 40 mm thick marble chips flooring, ▾

10.21. Providing and laying of 40 mm thick marble chips flooring, rubbed and polished to granolithic finish, und aggregate 12.5 mm nominal size) and top layer 12 mm thick with white, black, chocolate, grey yellow or green 3:1 (3 cement : 1 marble powder) by weight in proportion of 2:3 (2 cement marble powder mix : 3 marble chips)

HSR Sub Section Name: 2.Light shade pigment with white cement ▾

Light shade pigment with white cement

Copy Items From Master Template

Rate Type: Through Rate ▾

- Another option available is "Copy Items from Master Template". Click this option if you have selected items and created a template to use throughout the estimate.

HSR Sub Section Name: 2.Light shade pigment with white cement ▾

Light shade pigment with white cement

Copy Items From Master Template

Rate Type: Through Rate ▾

Click here

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- If there is an existing template, start by selecting its name from the drop-down menu button. Once chosen, details including Sr. No., Template Name, Created By, Date of Entry, and a Preview button will be displayed in the table.
- Click on **Preview** to view the template details.

List of Template **Click here**

Office Name: Dummy Division

Name of Template: trial data

No of item Multiple:

Sr. No.	Name of Template	Created by	Date of Entry	Preview
1	trial data	Dummy EE [777772]	05/06/2023	Preview

Note :-If you want to Copy Template Items. All Previous saved Items are deleted from Sub-Component.

Copy Template Items **Cancel**

For Example : 8.2, 11.5, 11.5.1 etc

- If there is no template created, a "**No Template Found**" pop-up will appear. Click the "**Cancel**" button and create a template.



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The screenshot shows a modal window titled "List of Template". It contains a dropdown menu labeled "Name of Template" with the text "Select One" and a downward arrow. Below the dropdown is a text box containing the message "No Template Found". At the bottom left of the modal is a yellow button labeled "Cancel".

➤ Creation of Master Template

- Click on the **"Estimate Template Master"** from the Side menu bar and then click on the **"Add Template"**.

The screenshot displays the Haryana Engineering Works Portal interface. On the left is a sidebar menu with the title "Haryana Engineering Works Portal" and a "Select Functional Roles" dropdown set to "Executive Engineer". The menu items include Dashboard, Report, Contractors Registration, e-Estimate, Estimate Template Master, Add Template, e-DNIT, Work Allotment Management System, NS Master, and E-Billing. The "Estimate Template Master" item is highlighted with a red box and a red circle labeled "1.". The "Add Template" item is also highlighted with a red box and a red circle labeled "2.". A red arrow points from the "Add Template" box to the "Add Template" button in the main content area. The main content area has a top navigation bar with steps 1 through 8: Define Estimate Name, Add Main Component, Add Sub-Component, Upload Documents, Preview Estimate, and Submit Estimate. Below this is a section titled "STEP 4 Add Items in Estimate". It contains a form with the following fields: "Estimate Name[Work Code]" with the value "Trial estimate for construction of road [D00/2023-24/131667]", "Sub-Component" with the value "Construction of road", "Sub-Component" with the value "Gali no. 1", "Copy Items From Master Template" button, "Item Type" with radio buttons for HSR (selected), NS, and Permission from Other Department, and "Search HSR Item" with the value "10.60". Below the search field is a red text prompt "For Example : 8.2, 11.5, 11.5.1 etc" and a "Search Item" button.

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“**Step 1: Add Template Name**” and “**Step 2: Add/Edit Items**” will be displayed on the screen. Complete both steps carefully to save the master template for future use.

10. After copying items from the master template, proceed to select the **HSR section name, HSR Subsection Name, and Rate type**. There are three Rate Types available; choose the one that best fits your requirements from the **drop-down** menu button.

Sr.No.	Rate Type	Rate (Rs.)	Effective Rate (Rs.)	Premium %	Current Rate (Rs.)	HSR Unit
1	Through Rate			0.00		

Entry For: ☒ Measurement Entry ☐ Steel Section Entry ☐ Steel BAR Entry ☐ Shape Entry

11. Details related to Rate Type such as **Rate (Rs.), Effective Rate, Premium %, Current Rate, and HSR Unit** will be presented in a table format below. You can **edit** any applicable notes and the **effective rate** if needed.

Sr.No.	Rate Type	Rate (Rs.)	Effective Rate (Rs.)	Premium %	Current Rate (Rs.)	HSR Unit
1	Through Rate	797.00	797.00	0.00	797.00	Sqm

Entry For: ☒ Measurement Entry ☐ Steel Section Entry ☐ Steel BAR Entry ☐ Shape Entry

Enter into: ☒ Meter ☐ Feet

[Copy Data From Excel](#)

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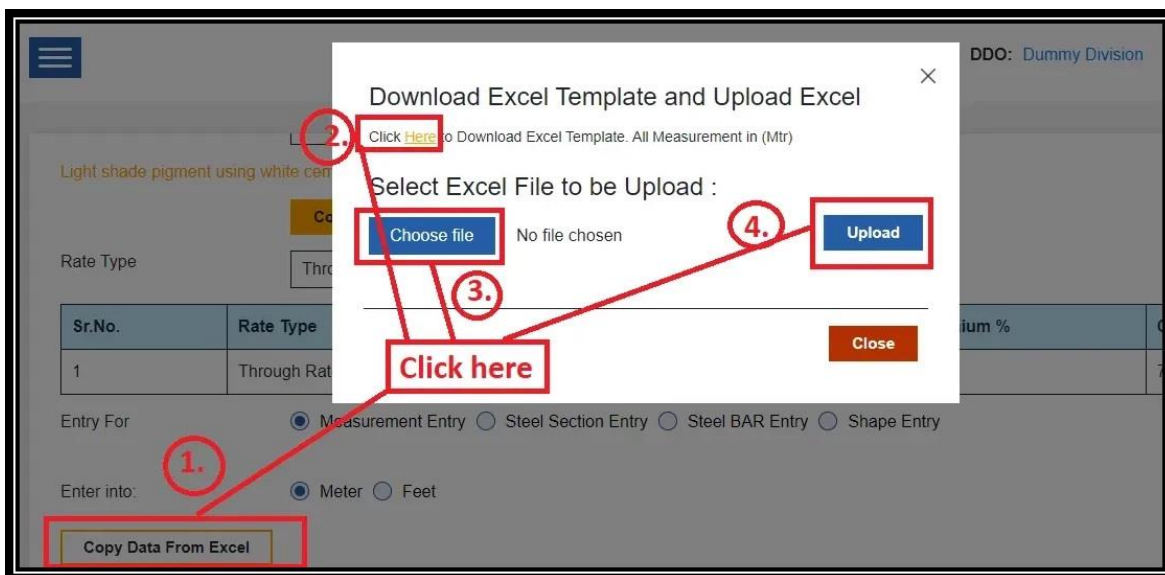
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Note 1: You can input data in both meters and feet. However, items will be saved in **meters** only, as HSR is being developed in meters.

Note 2: You have the option to **Copy Data from Excel**.

- Click the "**Copy Data From Excel**" button, then the "**Click here**" button in the pop-up to download the Excel file.
- Fill in the details carefully, **save the file**, and then **choose it** for upload by clicking the **upload** button.



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12. Add a description, choose the **HSR Unit**, and enter the **Length**, **Breadth**, and **Total Quantity** will be automatically fetched based on the entered inputs.

Sr.No.	Description	HSR Unit		Number	Length	Breadth	Total Quantity
1	<input type="text" value="Trial 1"/>	Sqm	<div><div>+(Plus) ▾</div><div>+(Plus)</div><div>-(Minus)</div></div>	<input type="text" value="1"/>	<div><input type="text" value="20"/> 20.0000 (mtr)</div>	<div><input type="text" value="30"/> 30.0000 (mtr)</div>	<div><input type="text" value="600.000"/> 600.000</div>
2	<input type="text"/>	Sqm	<div><div>+(Plus) ▾</div></div>	<input type="text" value="1"/>	<div><input type="text"/> 1.0000 (mtr)</div>	<div><input type="text"/> 1.0000 (mtr)</div>	<div><input type="text" value="1.000"/> 1.000</div>
3	<input type="text"/>	Sqm	<div><div>+(Plus) ▾</div></div>	<input type="text" value="1"/>	<div><input type="text"/> 1.0000 (mtr)</div>	<div><input type="text"/> 1.0000 (mtr)</div>	<div><input type="text" value="1.000"/> 1.000</div>

13. Click on "Add HSR Item To List".

Add HSR Item To List

Description Details

Click here

Back

Preview Report Sub-Componentwise

Preview Report Itemwise

Save & Continue

Items will be displayed in a table format, where you can **edit or delete** any item as needed.

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Description Details

Sr.No.	Steel Desc.	Description	Rate Type	Rate	Unit	Number	Length	Breadth	Depth	Total Quantity	Total Amount	Edit	<input type="checkbox"/>
1		Trial 1	Through Rate	797.00	Sqm	1.00	20.000	30.000	0.000	600.000	478200.00	Edit	<input type="checkbox"/>
									Total	600.000	478200.00		

Delete Selected Items

Case II: Item Type - NS

14. Click on the **NS** to choose the Item Type.

Note 1: All subsequent steps will be based on the NS. **HSR** (explained above).

Note 2: Multiple NS items can be created with approval.

Item Type

☐ HSR ☒ NS ☐ Permission from Other Department

Click here

15. Click the **drop-down** menu button to select "**Item from Which Office?**" and choose the **NS Sub-Category**.

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- If your item is related to options, given as **HVPNL, UHBVNL, DHBVNL, or O&M**, search for the item by entering the **description** in "Search NS item under division".
- Otherwise, select the "**Other**" option.

Item from Which Office?

[Click Here For Add NS Item](#)

NS Sub-Category ☒ Other ☐ HVPNL ☐ UHBVNL ☐ DHBVNL ☐ O&M

Search NS Item under Division

[Search](#)

16. Click on "**Other**" and then tick the option from the table.

NS Sub-Category ☒ Other ☐ HVPNL ☐ UHBVNL ☐ DHBVNL ☐ O&M

Search NS Item under Division

[Search](#)

1. [Click here](#)

Sr.No.	Nearest HSR Chapter Name	Description and Detailed specification of NS Item	Unit	Rate (In Rs.)	Download (Date of Entry)	Select
1	4. Earth Work and Rock Cutting	earth work	Metre	250.00	Detail analysis 25 Aug 2023 14:11 PM	<input checked="" type="checkbox"/>
2	23. Electrical Installations , Fire Fighting Detection and Alarm System	Contingency Charges @5% of total estimated cost.	Job	10000000.00	Detail analysis 18 Jun 2023 00:21 AM	<input type="checkbox"/>
3	23. Electrical Installations , Fire Fighting Detection and Alarm System	Settin go'u of electrical unit	Metre	100.00	Detail analysis Supporting Document 09 Jun 2023 13:26 PM	<input type="checkbox"/>
		Providing and Fixing of Ceres Fiber Acoustical Suspended Ceiling System – DEXUNE/ECOPHONE/SAINTGOBAIN CERES GLASS Micro look EDGE TILES WITH prime 15mm Exposed Groove Grid. The tiles should have				

2.

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17. Enter the **Description, Number, and Length.**

Note: The Rate will be automatically fetched. You can decrease the rate, but you can't increase it.

Sr.No.	Description	Unit		Number	Length	Total Quantity
1	<input type="text" value="Trial NS Item"/>	Metre	+(Plus) ▼	<input type="text" value="1"/>	<input type="text" value="10"/>	<input type="text" value="10.000"/>

Item Rate (In Rs.) Unit: Metre

If You change the rate of Selected NS Item, then the rate of all the items Under this Estimate will automatically change.

[Add NS Item To List](#)

18. “**Click Here For Add New NS Item**”, if you want to create a new NS item.

Item from Which Office?

[Click here](#) ▼

[Click Here For Add NS Item](#)

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➤ Creation of NS Item

18. Upon clicking, the **Creation of New Schedule (NS) Items form** will open, where the first two entries as **"No"** and **"Name of Work"** will be there by default.

Note: If you select **"Yes"** in the first entry, it will be included in the detailed estimate but not in the DNIT (Detail Notice Inviting Tender).

19. Click on the **drop-down** menu button to enter details in the fields provided. Tick the **checkbox**, and choose the unit from the drop-down button.



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Note: Tick the checkbox only if you don't have an IS code. However, if you have an IS Code and Title, then type that in the fields provided and click "**Add To List**". It will be added to the NS you are creating.

The screenshot shows a web form with the following fields and annotations:

- HSR Chapter Name***: Select One (dropdown menu)
- Class Name***: Select One (dropdown menu)
- HSR Section Name/Item***: Select One (dropdown menu)
- HSR Sub Section Name/Size***: Select One (dropdown menu)
- State Detailed Reasons, Why NS Item is required (maximum length 1500 characters)***: Text area with a red arrow pointing to it and a red box labeled "Click here" next to it.
- Kindly enter relevant specifications No/Title. [Click here](#)**: Text label with a red arrow pointing to it.
- ☐ **is certified that I haven't found any relevant IS number nor any International standard number such as ISO/ASTM/British etc. to ensure quality.**: Checkbox with a red box around it.
- Unit***: --Please Select Unit-- (dropdown menu)

- If you want to know IS code, click on '**Please search IS Code from Website.**'

This section shows a close-up of the form with the following elements:

- Kindly enter relevant specifications No/Title. [Click here](#)**: Text label with a red arrow pointing to it.
- ☐ **It is certified that I haven't found any relevant IS number nor any International standard number such as ISO/ASTM/British etc. to ensure quality.**: Checkbox with a red box around it.
- Please search IS Code from Web site.**: Text label with a red box around it and a red arrow pointing to it.
- Notice:-After entry of Key Word on website of BIS, More than one items may appear,Please enter carefully only relevant IS No/sTitle.**: Text label.

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- Upon clicking, you will be redirected to the official website of the BIS (Bureau of Indian Standards) where the '**Know Your Standards**' page will open.
- Choose one of the three radio buttons and enter the necessary details for the IS code you are searching for.

- *This way, you will get your IS code which you can save for future purposes.*

20. Next, enter the purpose item rate, upload the supporting documents, and click on the "**Submit**" button. Once all fields are filled, details of the new NS item will be shown in table form.

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Case III: Item Type - Permission from Other Department

22. Click on the “**Permission from Other Department**” radio button.

Item Type

☐ HSR ☐ NS ☒ Permission from Other Department

23. Next, click on the **drop-down** menu button to choose the specific **Permission Type**.

Permission Type

Select One

Select One

DHBVN

Forest

HVPN

Irrigation

Land Acquisition

NHAI

Other, if any

PWD, B&R

Railway

UHBVN

Click here

24. Enter the required amount for the item, Remarks (if any), and upload supporting documents.

- Once done, click on the “**Add To List**”. The details will then be displayed in table form, allowing you to view/delete the added item.

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Permission Type:

Appx. Amount (In Rs.):
Ten Lakhs

Remarks:

Upload Document: Note:-You can upload Documents in only .pdf or .PDF format of max size 1 MB.
 No file chosen

Permission from Other Department

S.No.	Main-Component	Sub-Component	Remarks	Permission Type	Amount (Rs.)	View	Delete
No Other Items Found							

- You can preview the report sub-components by clicking on the respective option. This will open a PDF file displaying the item details categorized by sub-components as shown below.

Itemwise details in the Rough Estimate													
Name of Work: Trial estimate for construction of road													
Sr. No.	Component Name/Sub Component/HSR ITEM/Description	Unit	No.	L	B	D	Qty	Total Qty	NS Rate (Rs)	HSR Effective Rate (Rs.)	Premium %age (Date)	HSR Rate with Premium (Rs)	Amount (Rs)
Component-Construction of road													
Sub-Component-Gali no. 1													
1	Permission From Other Dept. -PWD, B&R												
	trial	--	--	--	--	--	--	0.000	--	--	-- --	--	10,00,000.00
	Item Total							0.000					10,00,000.00
2	HSR Item 10.26.1 -Providing and laying of precast terrazzo tiles 20 to 22 mm thick with graded marble chips of size up to 12 mm, laid in floors, and landings, jointed with neat cement slurry mixed with pigment to match the shade of the tiles, including rubbing and polishing complete, on 20 mm thick bed of cement mortar 1:4 (1 cement:4 coarse sand) : 1. Light shade pigment using white cement HSR Rate (Rs.) : 797.00 Through Rate												
	Trial 1	Sqm	1.00	20.000	30.000	--	--	600.000	--	797.00	0.00 01/04/2023	797.00	4,78,200.00
	Item Total							600.000					4,78,200.00
	Sub-Component Total							600.000					14,78,200.00
	Component Total							600.000					14,78,200.00
	Grand Total							600.000					14,78,200.00

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- Similarly, on clicking, “**Preview Report Sub component wise**”, the PDF file will be opened with item details.

Sub-Componentwise Items in the Rough Estimate				
Name of Work: Trial estimate for construction of road				
Sr. No.	Component Name/Sub Component/HSR ITEM/Description	Unit	Total Qty	Amount (Rs)
Component-Construction of road				
Sub-Component-Gali no. 1				
1	Permission From Other Dept. -PWD, B&R Rate (Rs.) : 1000000.00	--	0.000	10,00,000.00
2	HSR Item 10.26.1 -Providing and laying of precast terrazzo tiles 20 to 22 mm thick with graded marble chips of size up to 12 mm, laid in floors, and landings, jointed with neat cement slurry mixed with pigment to match the shade of the tiles, including rubbing and polishing complete, on 20 mm thick bed of cement mortar 1:4 (1 cement:4 coarse sand) : 1. Light shade pigment using white cement HSR Rate (Rs.) : 797.00 Through Rate	Sqm	600.000	4,78,200.00
Sub-Component Total			600.000	14,78,200.00
Component Total			600.000	14,78,200.00
Grand Total			600.000	14,78,200.00

25. Click on the “**OK**” button to proceed to step 5 i.e. “**Abstract of cost**”.

works.haryana.gov.in says

Data Successfully Saved.

Click here

OK

Preview Estimate Submit Estimate

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Step 5 - Abstract of Cost

1. After saving the data, the **"Final Cost of the Abstract"** will be displayed. If you want to include **contingency charges, departmental charges, or any other additional charges**, click on the respective input fields.
2. After entering the necessary charges, click on the **"Calculate Charges"** button. The calculated charges will then be reflected in the **Total Net Amount**, providing you with an updated cost summary.

Final Cost of Abstract

Sr. No.	Estimate Related to	HSR Amount (Rs.)	NS Amount (Rs.)	Permission from Other Dept (Rs.)	Total Amount (Rs.)	Total Amount (Rs. in Word)
1	Civil	4,78,200.00	0.00	10,00,000.00	14,78,200.00	Fourteen Lakh Seventy-Eight Thousand Two Hundred
	Total (Rs.)	4,78,200.00	0.00	10,00,000.00	14,78,200.00	Fourteen Lakh Seventy-Eight Thousand Two Hundred

Sr. No.	Item Type	Total Amount (Rs.)	Contingency Charges (%)	Departmental Charges (%)	GST Charges (%)	Other Charges (%)	Contingency Charges Amount (Rs.)	Departmental Charges Amount (Rs.)	GST Amount (Rs.)	Any other Charges Amount (Rs.)	Total Net Amount (Rs.)
1	HSR Items	4,78,200.00	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	0.00	0.00	0.00	0.00	4,78,200.00
2	Permission from Other Department	10,00,000.00	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	0.00	0.00	0.00	0.00	10,00,000.00
	Total (Rs.)	14,78,200.00					1. 0.00	0.00	0.00	0.00	14,78,200.00

2.
Click here

3. Once you're satisfied with the Total Net Amount, click on the **"Save & Continue"** button.



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Sr. No.	Item Type	Total Amount (Rs.)	Contingency Charges (%)	Departmental Charges (%)	GST Charges (%)	Other Charges (%)	Contingency Charges Amount (Rs.)	Departmental Charges Amount (Rs.)	GST Amount(Rs)	Any other Charges Amount (Rs.)	Total Net Amount (Rs.)
1	HSR Items	4,78,200.00	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	0.00	0.00	0.00	0.00	4,78,200.00
2	Permission from Other Department	10,00,000.00	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	0.00	0.00	0.00	0.00	10,00,000.00
Total (Rs.)		14,78,200.00					0.00	0.00	0.00	0.00	14,78,200.00

Calculate Charges

Back Save And Continue

Click here

4. Click on the "OK" button to proceed to step 6 i.e. "Upload Documents".

works.haryana.gov.in says

Abstract of Cost Successfully Saved.

Click here

OK

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Step 6 - Upload Documents

1. Click on the **drop-down** menu button to select the Document Type.

The screenshot shows the 'Document Type' dropdown menu. The menu is open, displaying options: 'Select', 'Estimate Report', 'Supporting Document', and 'Supporting Drawing'. A red box highlights the dropdown arrow, and another red box highlights the 'Estimate Report' option with the text 'Click here' next to it.

2. Click on the **Estimate Report** from the drop-down menu button, then **Choose file**.

Type **Document Name**, and click on the **Add To List**. The data will be shown in the table form as illustrated below.

The screenshot shows the document upload form. The 'Document Type' dropdown is set to 'Estimate Report' with a note 'Max. One Report Allowed.' below it. The 'Upload Document' section has a 'Choose file' button and 'No file chosen' text. The 'Document Name' field is empty. A red box highlights the 'Add To List' button with the text 'Click here' next to it. Below the form is a table with the following structure:

Sr. No.	Document Type	Document Name	View	Delete
No Document Found				

3. Click on the **Supporting Document** from the options provided, then **Choose file**, type **Document Name**, and then click on the **Add To List**.

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The details of the previously added document type (Estimate Report) will be displayed in the table below, allowing you to **View** and **Delete** the uploaded documents.

The screenshot shows the 'Document Type' dropdown set to 'Supporting Document'. Below it, the 'Upload Document' section has a 'Choose file' button (labeled 2) and a 'No file chosen' message. The 'Document Name' field is empty, with an 'Add To List' button (labeled 3) below it. A red box labeled 'Click here' (labeled 1) points to the 'Choose file' button, the 'Document Name' field, and the 'Add To List' button. Below the form is a table with the following data:

Sr. No.	Document Type	Document Name	View	Delete
1	Estimate Report	Report	View Document	Delete

At the bottom, there are buttons for 'Download All Attached Documents', 'Back', and 'Save & Continue'.

- Click on the **"Supporting Drawing"** from the options provided, then **Choose file**, type **Document Name**, and then click on the **"Add To List"**. Once the supporting drawing is added to the list, click on the **"Save & Continue"** button.

In case you want to download uploaded documents, then click on **"Download All Attached Documents"**.

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Document Type: Supporting Drawing (Max. Three Drawing Allowed.)

Upload Document: Choose file (No file chosen)

Document Name: Add To List

Sr. No.	Document Type	Document Name	View	Delete
1	Estimate Report	Report	View Document	Delete
2	Supporting Document	Report	View Document	Delete

Download All Attached Documents | Back | Save & Continue

5. Click on the "OK" button to proceed to step 7 i.e. "Preview Estimate".



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Step 7 - Preview Estimate

1. Once you are at Step 7, you will be able to preview the entire estimate with the **Estimate Name**, **Item Type**, and other details related to the estimate.

STEP 7 Preview Estimate

Estimate Name Trial estimate for construction of road

Final Cost of Abstract

Sr. No.	Estimate Related to	HSR Amount (Rs.)	NS Amount (Rs.)	Permission from other Dept(Rs.)	Total Amount (Rs.)
1	Civil	4,78,200.00	0.00	10,00,000.00	14,78,200.00
		4,78,200.00	0.00	10,00,000.00	14,78,200.00

Sr. No.	Item Type	Total Amount (Rs.)	Contingency Charges (%)	Departmental Charges (%)	GST Charges (%)	Other Charges (%)	Contingency Charges Amount (Rs.)	Departmental Charges Amount (Rs.)	GST Charges Amount (Rs.)	Any other Charges Amount (Rs.)	Total Net Amount (Rs.)
1	HSR Items	4,78,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,78,200.00
2	Permission from Other	10,00,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,00,000.00
	Total (Rs.)	14,78,200.00					0.00	0.00	0.00	0.00	14,78,200.00

2. Click on the radio buttons adjacent to **"Report with"** and **"Print Preview Export To"** according to your preference.
Once you've selected your desired options, click on the **"Save & Continue"** button to proceed.

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Report with
Print Preview Export To

☒ With Quantity ☐ Without Quantity
☒ Pdf ☐ Excel ☐ Word

[Back](#) [Print Preview](#) [Save & Continue](#) [Click here](#)

3. Click on the "OK" button to proceed to step 8 i.e. "Submit Estimate".

works.haryana.gov.in says
Saved Successfully

[Click here](#)

[OK](#)

7 Preview Estimate 8 Submit Estimate 9

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Step 8 - Submit Estimate

➤ Forward to

1. Click on the **drop-down** menu button to choose the “**Designation Name**” to whom you want to forward the estimate.

Enter Status ☐ Final Save ☒ Forward to

Designation Name Select One ▼

Employee/Officer Name

Upload File (if any)

Remarks(if any)

Click here

Back Submit

- Select One
- Assistant Executive Engineer
- Chief Engineer
- Circle Head Draftsman
- Draftsman
- Engineer-in-Chief
- Executive Engineer
- Head Draftsman
- Junior Engineer
- Sub Divisional Engineer
- Superintending Engineer

2. Click on the **drop-down** menu button to choose the “**Employee/Office Name**”.



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Employee/Officer Name

Select One **Click here**

Upload File (if any)

Select One

Dummy EIC-Dummy HO [777770]

3. Click on **"Choose file"**, enter **Remarks**, and then click on the **"Submit"** button.

Upload File (if any)

Choose file file-example_PDF_1MB.pdf

Only JPEG, GIF, DOC, PDF format of max size 1 mb.

Remarks(if any)

Estimate **1.**

Back **Submit** **2.** **Click here**

4. Click on the **"OK"** button to proceed to step 9 i.e. **"Estimate Tracking Status"**.

works.haryana.gov.in says

Work Successfully Saved.

Click here

OK

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➤ Final Save

1. Click on “**Final Save**” to save the estimate, enter “**Remarks**” and click on “**Submit**” button.

Enter Status

☒ Final Save ☐ Forward to

Remarks(if any)

Back Submit Click here

Note 1 - After final save, all details and quantities will be locked and cannot be changed.

Note 2 - If the final save option is not visible, please consult with the designated nodal officer of the department.

Step 9 - Estimate Tracking Status

1. After completing the previous 8 steps, you will be redirected to the dashboard.
- In the dashboard, click on “**Estimate Tracking**” from the provided radio buttons.

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List of New Estimate

Click here

☒ Pending at Current User ☐ Division's all Estimate ☐ Checked by Current user ☐ Final Estimate ☐ Final Estimate by Current user ☐ Estimate Tracking

2. Choose **Division Name** and **Estimate Name** from the drop-down menu button.

STEP 9 Transaction History of Estimate

Division Name:

Estimate Name:

Click here

1.

2.

Select One

.CONSTRUCTION OF RURAL LINK ROAD FROM SATI MATA MANDIR TO BIHTA ROAD IN THE NOTIFIED AREA OF MARKET COMMITTEE BILASPUR IN SADHAURA CON

220KV Line

AAAAAAAAAAAA

Ambala to Hisar 250 km

Aug. water supply scheme dummy

Beri-Jhajjar road

building work in hsvp sector 6 for testing ..

c.c. kalanyana naraingarh ambala

Comprehensive scheme of new town

Const Of IPB Street

Const of link road ambala to panchkula

Const. of Anganwari Centre at Amin

CONST. OF BRICK PAVED RASTA AT VILL. UGALA

Const. of Choupal at village SURMI Block Pehowa

CONST. OF HALL in AMBALA

Const. of ILPB phirni in Village Dehri Ambala

Const. of ILPB Street KKR

Const. of Phirni

Const. of Phirni , Nala and Retaining Wall

3. On choosing the above fields, estimate details will be displayed in the table form.
- Click "**Get Report in PDF**" for PDF report.
 - Click "**Download All Attached Documents**" to download all files.

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STEP 9 Transaction History of Estimate

Division Name

Dummy Division

Estimate Name

Trial estimate for construction of road

Click here

Get Report In Pdf

Download All Attached Documents

Sr. No.	Transaction Status	Entered Remarks	Sent Date
1	Sent from Dummy EE [Executive Engineer] to Dummy EIC [Admin]	Report Show	21 Feb 2024 10:37 AM

4. Upon selecting "Get Report in PDF," the report will be available for download as shown in the snippet below.

Dummy Dept. ,Haryana

Work Name: Trial estimate for construction of road

ITEMS							
Sr. No.	Type	Category/Description / Item Size	Unit	Quantity	Unit Rate (Rs.)	Total Charges (Rs)	Total Amount (Rs.)
Main-Component : Construction of road							
Sub-Component :- Gali no. 1							
1	HSR	10.26.1-Providing and laying of precast terrazzo tiles 20 to 22 mm thick with graded marble chips of size up to 12 mm, laid in floors, and landings, jointed with neat cement slurry mixed with pigment to match the shade of the tiles, including rubbing and polishing complete, on 20 mm thick bed of cement mortar 1:4 (1 cement:4 coarse sand) : 1. Light shade pigment using white cement- HSR Rate(Rs.) :797.00 Through Rate	Sqm	600.000	797.00	0.00	478200.00
Sent from Dummy EE [Executive Engineer] to Dummy EIC [Admin]-21/02/2024 10:37:05-Report				600.000	797.00		478200.00
2	Other	PWD, B&R-trial-1000000.00		1.000	1000000.00	0.00	1000000.00
Sent from Dummy EE [Executive Engineer] to Dummy EIC [Admin]-21/02/2024 10:37:05-Report					1000000.00		1000000.00
Sub-Component Total						0	14,78,200
Component.Total						0	14,78,200
Grand Total						0	14,78,200

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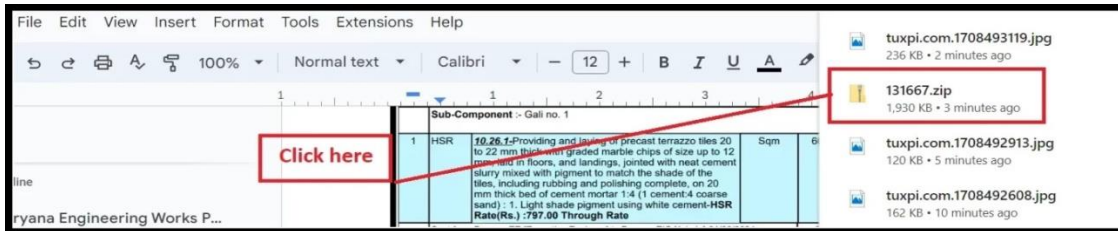
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5. When choosing "**Download All Attached Documents**," a Zip file will be downloaded for your records.
 - Extract the Zip file to verify uploaded documents.



- Once submitted, your Rough Cost Estimate will undergo administrative review for approval. So, kindly wait for approval.

----- End of Document -----