

Replies to the pre-bid queries raised by the various agencies during pre-bid meeting held on 18.11.2024 for Empanelment of DPR and Design Consulting Agencies for Works of Irrigation and Water Resources

S. No	Reference	Description	Query/Remark	Decision taken by QAA
Queries from Pro-Tech Consortium				
1	Clause 7.1 (c)		There should be no age bar for Key personnel. By doing so, experience is ignored, which is of utmost importance in the requirement of Key personnel for DPR and designing of developmental works.	<p>Partially accepted. Now, the Clause 7.1 (c) for maximum age limit for various Key Professionals is amended as below: Maximum age limit of</p> <ol style="list-style-type: none"> 1. Team Leader 2. Structural Engineer 3. Irrigation Engineer 4. Material Engineer – cum – Geotechnical Engineer cum Geologist <p>shall be 70 years on the date of submission of proposal.</p> <p>The key personnel should be on their payroll or on contract as of the date of empanelment.</p> <p>And that of</p> <ol style="list-style-type: none"> 5. Hydraulic Design Engineer 6. Survey Engineer 7. Quantity Surveyor/Documentation Expert <p>shall be 65 years on the date of submission of proposal.</p>
2	Clause 7.1 (a)		It may be clarified that the services of the Team Leader, Structural Engineer, Irrigation	As per RFP

			Engineer, and other specialized engineers be utilized for the other bid/tender as well.	
3	Clause 8.1 and Clause 8.2.1 (a)		The condition of 10 years of experience in consultancy for Category 1 & 2 should be reduced to 8 years. Similarly, projects of consultancy work completed within this 8-year consultancy period should be considered as qualifying experience.	Please refer to Annexure I & II for amended Clause No. 8.1 and 8.2
4	Clause 8.1 Note 1		Projects as mentioned in 1.2.1 and 1.2.2 for public infrastructure such as retaining walls, structural design of sewage treatment plants, milk dairies, and other structural works for other departments should be clubbed to make a package to qualify.	Clause 8.1 Note 1 stands deleted. Clarification - For the purpose of qualification, an agency must have completed the works of similar nature and of the corresponding category value or above. Additionally, Clause 8.1 Note 2 stands deleted.
5	Clause 8.1 (Category 1)		Average annual turnover should be reduced to ₹3 crores for the inclusion of more agencies.	Please refer to Annexure I & II for amended Clause No. 8.1 and 8.2
6	Clause 8.1 (All Categories)		Turnover and project cost of the agency.	Please refer to Annexure I & II for amended Clause No. 8.1 and 8.2
M/S TECKKONNECT (received on 19.11.2024)				
7	Clause 8.1 Category- I (Project Costing above Rs. 50 crores)	<ul style="list-style-type: none"> The consulting agency must be Proprietorship or registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932. <u>The GST registration with Haryana State are more preferred.</u> The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. The agency shall have a minimum of 7 years' experience in the field of 		Partially accepted. Refer annexure I & II for amendments in Clause 8.1 and 8.2 respectively.

		<p>Consultancy.</p> <ul style="list-style-type: none"> • The agency shall have an Average Annual Turnover of Rs. 5 crores in the last 3 Financial Years as per the Audited financial statement for last three years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above, during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have themselves or Association with any relevant agency for Material Testing, survey and investigation equipment and software proposed to be used. 	
8	Category- II (Projects Costing above Rs. 20 Cr. and up to Rs. 50 Cr)	<ul style="list-style-type: none"> • The consulting agency must be Proprietorship or registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932. • The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. • The agency shall have a minimum of 7 years' experience in the field of Consultancy. • The agency shall have an Average Annual Turnover of Rs. 3 crores in the last 3 Financial Years as per the Audited financial statement for last three financial years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above, during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have themselves or Association with any relevant agency for Material Testing, survey and investigation equipment and software proposed to be used. 	Partially accepted. Refer annexure I & II for amendments in Clause 8.1 and 8.2 respectively.
9	Category-III (Projects Costing above Rs. 10 Cr. and up to Rs. 20 Cr)	<ul style="list-style-type: none"> • The consulting agency must be Proprietorship or registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932. • The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. The agency shall have a minimum of 5 years' experience in the field of Consultancy. 	Partially accepted. Refer annexure I & II for amendments in Clause 8.1 and 8.2 respectively.

		<p>The agency shall have an Average Annual Turnover of Rs. 2 crores in the last 3 Financial Years as per the Audited financial statement for last three financial years.</p> <ul style="list-style-type: none"> • The agency shall have completed at least 3 assignments of similar nature and of the category value or above, during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have themselves or Association with any relevant agency for Material Testing, survey and investigation equipment and software proposed to be used. 	
10	Category-IV (Projects Costing from Rs. 5 Cr to Rs. 10 Cr)	<ul style="list-style-type: none"> • The consulting agency must be Proprietorship or registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932. • The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. • The agency shall have a minimum of 5 years' experience in the field of Consultancy. • The agency shall have an Average Annual Turnover of Rs. 50 Lakhs in the last 3 Financial Years as per the Audited financial statement for last three financial years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above, during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have themselves or Association with any relevant agency for Material Testing, survey and investigation equipment and software proposed to be used. 	Partially accepted. Refer annexure I & II for amendments in Clause 8.1 and 8.2 respectively.
11	Category-V (Projects Costing from Rs. 1 Cr to	<ul style="list-style-type: none"> • The consulting agency must be Proprietorship or registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932. • The Agency should have a Valid GST number, under Central Goods and 	Partially accepted. Refer annexure I & II for amendments in Clause 8.1 and 8.2 respectively.

Rs. 5 Cr)		<p>Service Tax (CGST) Act, 2017.</p> <ul style="list-style-type: none"> • The agency shall have a minimum of 3 years' experience in the field of Consultancy. • The agency shall have an Average Annual Turnover of Rs. 30 Lakhs in the last 3 Financial Years as per the Audited financial statement for last three financial years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above, during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have themselves or Association with any relevant agency for Material Testing, survey and investigation equipment and software proposed to be used. 	
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ADDITIONAL REMARKS

Sr. No	Clause	Remarks	Decision Taken by QAA
1.	2.1.9	The following clause may be amended in accordance with the current mode of submission: "The details regarding eligibility criteria, scope of services, application procedures, selection methodology and other terms and conditions have been clearly stated in the RFP document that can be downloaded from the e-Procurement website."	Amended clause - "The details regarding eligibility criteria, scope of services, application procedures, selection methodology and other terms and conditions have been clearly stated in the RFP document that can be downloaded from the Haryana Engineering Works Portal (HEWP). https://works.haryana.gov.in/ under the head 'Press Notice'"
2.	2.1.10	The following clause may be amended in accordance with the current mode of submission: "For Hassle Free Submission of Bids, please read instruction on e-tender website."	Amended Clause - "For Hassle Free Submission of Bids, please read instruction on the Haryana Engineering Works Portal (HEWP). https://works.haryana.gov.in/ under the head 'Press Notice'"
3.	6.1	The following clause may be amended in accordance with the current mode of submission: "The agency shall submit the signed and completed proposal online on the portal of Government of Haryana. Link - http://etender.hry.gov.in/ , as well as a physical copy with binding."	Amended Clause - "The agency shall submit their detailed proposal to the O/o Chairperson, Quality Assurance Authority, Haryana, Bays no. 35-38, 2 nd Floor, Sector - 4, Panchkula in hard bound form on or before 9.12.2024 up to 12:00 noon."

4.	Clause 8.1	Bullet 5: The consulting agency shall have Material Testing, survey and investigation equipment and software proposed to be used.	Clause 8.1 Bullet 5 shall be read as: The consulting agency shall have the following, either in-house or outsourced: 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used The agency must furnish an undertaking in this regard.
5.	Clause 8.2 (4)	The marks for Material Testing, survey and investigation equipment and software proposed, be bifurcated on the basis of having their own requisite facility, and having access to the same.	Clause 8.2 has been amended and annexed as Annexure II.
6.		A new clause 2.1.11 may be added	Clause 2.1.11 shall be added as follows: "Value of works shall be divided into 5 sub-categories based on the project cost, namely, i) Project Costing above 50 Cr, ii) Projects Costing above Rs. 20 Cr. and up to Rs. 50 Cr iii) Projects Costing above Rs. 10 Cr. and up to Rs. 20 Cr, iv) Projects Costing above Rs. 5 Cr and up to Rs. 10 Cr, and v) Projects Costing above Rs. 1 Cr and up to Rs. 5 Cr."
7.	Clause 10	The fee for empanelment may be revised to 50,000 + GST for all categories.	Agreed. Clause 10 may now be read as: The one-time non-refundable empanelment fee shall be Rs. 50,000 + GST as applicable for each category.
8.	Clause 3.8	Clarification regarding the cost of bid document.	Relevant portion of the Clause 3.8 may now be read as: The cost of bid document of Rs. 10,000/- + GST as applicable is also required to be paid in the same account through RTGS
9.	Clause 8.1	Revision of average annual turnover for categories IV and V.	For categories IV and V, the average annual turnover shall now be 1 Crore and Rs. 50 Lakhs respectively. Necessary amendments have been reflected in Annexure I & II.

ANNEXURE I

8. Evaluation Criteria

8.1 Pre-Qualification Eligibility

The Agencies shall be required to qualify each criterion as specified in the table below to be evaluated for technical evaluation:

Category- I (Project Costing above Rs. 50 crores)	<ul style="list-style-type: none">• The consulting agency must be registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932, or Proprietorship firm. The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017.• The agency shall have a minimum of 10 years' experience in the field of Consultancy.• The agency shall have an Average Annual Turnover of Rs. 5 crores in the last 3 Financial Years as per the Audited financial statement for last three years.• The agency shall have completed at least 3 assignments of similar nature and of the category value or above (after considering 5% inflation per annum), during last 5 years ending last day of the month previous to the one in which the applications are invited• The consulting agency shall have the following, either in-house or outsourced:<ol style="list-style-type: none">1) Material testing lab accredited by NABL,2) Survey and investigation equipment, and3) Design software proposed to be usedThe agency must furnish an undertaking in this regard.
Category- II (Projects Costing above Rs. 20 Cr. and up to Rs. 50 Cr)	<ul style="list-style-type: none">• The consulting agency must be registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932, or Proprietorship firm. The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017.• The agency shall have a minimum of 7 years' experience in the field of Consultancy.• The agency shall have an Average Annual Turnover of Rs. 3 crores in the last 3 Financial Years as per the Audited financial statement for last three financial years.• The agency shall have completed at least 3 assignments of similar nature and of the category value or above (after considering 5% inflation per annum), during last 5 years ending last day of the month previous to the one in which the applications are invited

	<ul style="list-style-type: none"> • The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used The agency must furnish an undertaking in this regard.
<p>Category-III (Projects Costing above Rs. 10 Cr. and up to Rs. 20 Cr)</p>	<ul style="list-style-type: none"> • The consulting agency must be registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932, or Proprietorship firm. The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. • The agency shall have a minimum of 5 years' experience in the field of Consultancy. • The agency shall have an Average Annual Turnover of Rs. 2 crores in the last 3 Financial Years as per the Audited financial statement for last three years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above (after considering 5% inflation per annum), during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used The agency must furnish an undertaking in this regard.
<p>Category-IV (Projects Costing from Rs. 5 Cr to Rs. 10 Cr)</p>	<ul style="list-style-type: none"> • The consulting agency must be registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932, or Proprietorship firm. The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. • The agency shall have a minimum of 3 years' experience in the field of Consultancy. • The firm shall have an Average Annual Turnover of Rs. 1 crore in the last 3 Financial Years as per the Audited financial statement for last three years. • The firm shall have completed at least 3 assignments of similar nature and of the category value or above (after considering 5% inflation per annum), during last 5 years ending last day of the month previous to the one in which the applications are invited • The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and

	<p style="text-align: center;">3) Design software proposed to be used The agency must furnish an undertaking in this regard.</p>
<p>Category-V (Projects Costing from Rs. 1 Cr to Rs. 5 Cr)</p>	<ul style="list-style-type: none"> • The consulting agency must be registered either under Companies Act, 1956 or registered under Limited Liability Partnership (LLP) Act, 2008 or under Partnership Act, 1932, or Proprietorship firm. The Agency should have a Valid GST number, under Central Goods and Service Tax (CGST) Act, 2017. • The agency shall have a minimum of 2 years' experience in the field of Consultancy. • The agency shall have an Average Annual Turnover of Rs. 50 Lakhs in the last 3 Financial Years as per the Audited financial statement for the last three years. • The agency shall have completed at least 3 assignments of similar nature and of the category value or above (after considering 5% inflation per annum), during last 3 years ending last day of the month previous to the one inwhich the applications are invited. • The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used <p>The agency must furnish an undertaking in this regard.</p>

ANNEXURE II

8.2 Weightage for technical proposal evaluation

Evaluation Matrix for Category-I Projects:

	Matrix		Total Marks
1.	Experience of the Firm		40
a	No. of years of Experience in Consulting Business <ul style="list-style-type: none"> • 10 Years (8 Marks) • 0.5 marks for every additional Years (Maximum 2) 	10	
b	Similar nature of work <ul style="list-style-type: none"> • 3 Projects (25 Marks) • 1 mark for every additional Project (Maximum 5) 	30	
2.	Technical Strength		40
	Number of Technical Personal <ul style="list-style-type: none"> • 10-20 Numbers of BE/ B.Tech. /ME/ M. Tech.(Civil Engineering) – (30 Marks) • >20 Numbers of BE/ B.Tech. /ME/ M. Tech. (Civil Engineering) – (Additional 10 Marks) 	40	
3.	Financial strength of the Consultant		10
	Average Turnover in the last 3 years (in Rs. Crores) <ul style="list-style-type: none"> • Rs. 5 Crores (8 Marks) • 0.5 marks for every additional 1 crore (Maximum 2 Marks) 	10	
4.	The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used. The agency must furnish an undertaking in this regard.		10

	<ul style="list-style-type: none"> Agency having in-house NABL Accredited Lab (2 marks) Agency having access to outsourced NABL Accredited Lab (1 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Survey and Investigation Equipment (5 marks) Agency having access to outsourced Survey and Investigation Equipment (4 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Design Software (3 marks) Agency having access to outsourced Design Software (2 marks) 		
	Grand Total		100

Evaluation Matrix for Category-II Projects:

	Matrix		Total Marks
1.	Experience of the Firm		40
a	No. of years of Experience in Consulting Business <ul style="list-style-type: none"> 7 Years (8 Marks) 0.5 marks for every additional Years (Maximum 2) 	10	
b	Similar nature of work <ul style="list-style-type: none"> 3 Projects (25 Marks) 1 mark for every additional Project (Maximum 5) 	30	
2.	Technical Strength		40
	Number of Technical Personal <ul style="list-style-type: none"> 10-20 Numbers of BE/ B.Tech. /ME/ M. Tech.(Civil Engineering) – (30 Marks) >20 Numbers of BE/ B.Tech. /ME/ M. Tech. (Civil Engineering) – (Additional 10 Marks) 	40	
3.	Financial strength of the Consultant		10
	Average Turnover in the last 3 years (in Rs. Crores) <ul style="list-style-type: none"> Rs. 3 Crores (8 Marks) 0.5 marks for every additional 1 crore (Maximum 2 Marks) 	10	
4.	The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> Material testing lab accredited by NABL, Survey and investigation equipment, and 		10

	3) Design software proposed to be used.		
	The agency must furnish an undertaking in this regard.		
	<ul style="list-style-type: none"> Agency having in-house NABL Accredited Lab (2 marks) Agency having access to outsourced NABL Accredited Lab (1 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Survey and Investigation Equipment (5 marks) Agency having access to outsourced Survey and Investigation Equipment (4 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Design Software (3 marks) Agency having access to outsourced Design Software (2 marks) 		
	Grand Total		100

Evaluation Matrix for Category-III Projects:

	Matrix		Total Marks
1.	Experience of the Firm		40
a	No. of years of Experience in Consulting Business <ul style="list-style-type: none"> 5 Years (8 Marks) 0.5 marks for every additional Years (Maximum 2) 	10	
b	Similar nature of work <ul style="list-style-type: none"> 3 Projects (25 Marks) 1 mark for every additional Project (Maximum 5) 	30	
2.	Technical Strength		40
	Number of Technical Personal <ul style="list-style-type: none"> 5-10 Numbers of BE/ B.Tech. /ME/ M. Tech.(Civil Engineering) – (30 Marks) >10 Numbers of BE/ B.Tech. /ME/ M. Tech. (Civil Engineering) – (Additional 10 Marks) 	40	
3.	Financial strength of the Consultant		10
	Average Turnover in the last 3 years (in Rs. Crores) <ul style="list-style-type: none"> Rs. 2 Crores (8 Marks) 0.5 marks for every additional 1 Crore (Maximum 2 Marks) 	10	

4.	The consulting agency shall have the following, either in-house or outsourced: 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used. The agency must furnish an undertaking in this regard.		10
	<ul style="list-style-type: none"> • Agency having in-house NABL Accredited Lab (2 marks) • Agency having access to outsourced NABL Accredited Lab (1 marks) 		
	<ul style="list-style-type: none"> • Agency having in-house Survey and Investigation Equipment (5 marks) • Agency having access to outsourced Survey and Investigation Equipment (4 marks) 		
	<ul style="list-style-type: none"> • Agency having in-house Design Software (3 marks) • Agency having access to outsourced Design Software (2 marks) 		
Grand Total			100

Evaluation Matrix for Category-IV Projects:

	Matrix		Total Marks
1.	Experience of the Firm		40
a	No. of years of Experience in Consulting Business <ul style="list-style-type: none"> • 3 Years (8 Marks) • 0.5 marks for every additional Years (Maximum 2) 	10	
b	Similar nature of work <ul style="list-style-type: none"> • 3 Projects (25 Marks) • 1 mark for every additional Project (Maximum 5) 	30	
2.	Technical Strength		40
	Number of Technical Personal <ul style="list-style-type: none"> • 5-10 Numbers of BE/ B.Tech. /ME/ M. Tech.(Civil Engineering) – (30 Marks) • >10 Numbers of BE/ B.Tech. /ME/ M. Tech. (Civil Engineering) – (Additional 10 Marks) 	40	
3.	Financial strength of the Consultant		10
	Average Turnover in the last 3 years (in Rs. Crores) <ul style="list-style-type: none"> • Rs. 1 Crore (8 Marks) 	10	

	<ul style="list-style-type: none"> 0.5 marks for every additional 10 Lakh (Maximum 2 Marks) 		
4.	<p>The consulting agency shall have the following, either in-house or outsourced:</p> <p>1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used.</p> <p>The agency must furnish an undertaking in this regard.</p>		10
	<ul style="list-style-type: none"> Agency having in-house NABL Accredited Lab (2 marks) Agency having access to outsourced NABL Accredited Lab (1 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Survey and Investigation Equipment (5 marks) Agency having access to outsourced Survey and Investigation Equipment (4 marks) 		
	<ul style="list-style-type: none"> Agency having in-house Design Software (3 marks) Agency having access to outsourced Design Software (2 marks) 		
	Grand Total		100

Evaluation Matrix for Category-V Projects:

	Matrix		Total Marks
1.	Experience of the Firm		40
a	No. of years of Experience in Consulting Business <ul style="list-style-type: none"> 2 Years (8 Marks) 0.5 marks for every additional Years (Maximum 2) 	10	
b	Similar nature of work <ul style="list-style-type: none"> 3 Projects (25 Marks) 1 mark for every additional Project (Maximum 5) 	30	
2.	Technical Strength		40
	Number of Technical Personal <ul style="list-style-type: none"> 5-10 Numbers of BE/ B.Tech. /ME/ M. Tech.(Civil Engineering) – (30 Marks) >10 Numbers of BE/ B.Tech. /ME/ M. Tech. (Civil Engineering) – (Additional 10 Marks) 	40	
3.	Financial strength of the Consultant		10

	Average Turnover in the last 3 years (in Rs. Crores) <ul style="list-style-type: none"> • Rs. 50 Lakhs (8 Marks) • 0.5 marks for every additional 10 Lakh (Maximum 2 Marks) 	10	
4.	The consulting agency shall have the following, either in-house or outsourced: <ol style="list-style-type: none"> 1) Material testing lab accredited by NABL, 2) Survey and investigation equipment, and 3) Design software proposed to be used. The agency must furnish an undertaking in this regard.		10
	<ul style="list-style-type: none"> • Agency having in-house NABL Accredited Lab (2 marks) • Agency having access to outsourced NABL Accredited Lab (1 marks) 		
	<ul style="list-style-type: none"> • Agency having in-house Survey and Investigation Equipment (5 marks) • Agency having access to outsourced Survey and Investigation Equipment (4 marks) 		
	<ul style="list-style-type: none"> • Agency having in-house Design Software (3 marks) • Agency having access to outsourced Design Software (2 marks) 		
	Grand Total		100