

HEWP

Training



GOVT. OF HARYANA

Training on

HARYANA ENGINEERING WORKS PORTAL

on 23rd December, 2021

**Indradhanush Auditorium
Sector 5 Panchkula, Haryana**



Agenda 1

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Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
2	11:00 AM – 11:45 AM	Registration Rules, Verification of Contractor's Work, Contactor Registration, Dashboard/ Reports
3	11:45 AM – 12:00 PM	Ticket Management System, Call Centre
4	12:00 PM – 12:30 PM	HRMS, Office Mapping, Functional Role
5	12:30 PM – 01:00 PM	e-Estimate, Technical Sanction, Admin Approval, DNIT, BoQ
6	01:00 PM – 01:45 PM	Common Bid Document (CBD), General Technical Evaluation (GTE), e-Tender, Technical Evaluation of Bid
7	01:45 PM – 02:15 PM	Negotiation & Allotment of Work, e-MB
8	02:15 PM – 02:30 PM	Q & A

CM Announcements

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SN	Announcements	Status
1	New HSR 2021 to release and Non Scheduled items will be nearly eliminated.	New HSR 2021 has been released by Hon'ble CM on 4.5.2021.
2	Announcement No. 25487 - Complete State-level IT solution to be developed	State level Haryana Engineering Works (HEW) Portal (https://works.haryana.gov.in/)
3	Announcement No. 25490 & 25491 – Contractors to be registered on Common Portal, No bid security for registered contractors & track the performance of contractors in terms of quality, cost and time overruns shall be put in place.	is being developed with following features:- a. Registration of Contractors & tracking of their performance. b. Preparation of e-Estimate & DNIT. c. Online Integration with NIC e-tendering. d. Transparent IT-based technical evaluation with provision of submitting objections.
4	Announcement No. 25493 - In case of all works beyond Rs 1 crore, the report of technical evaluation will be placed on the website for any interested person to submit their objection within 7 days.	e. Online Allotment of Work Contract. f. e-Measurement Book to be filled in first by contractor. g. Time-bound passing of contractor's bills' and online payments.

CM Announcements

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SN	Announcements	Status
5	Announcement No. 25488 - No tender for works will mention the estimated value of the contract.	Provision has been made in revised Common Bid Document (CBD).
6	Announcement No. 25489 – Reduction in performance security from 5% to 3% of the value of the contract for all existing agreements.	The announcement has been implemented.
7	Announcement No. 25492 - Passing of contractor's bills will be done with due verification within 21 days of submission of e-MB failing which contractor will receive a delay payment @10% per annum for the period of delay.	Finance Department has accorded its approval.
8	Announcement No. 25497 - Payment will be released within 30 days of passing of bills failing which interest @10% per annum for the period of delay shall be provided.	

CM Announcements

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SN	Announcements	Status
9	Announcement No. 25494 - Integrity Pact* on the lines of Central Vigilance Commission's instructions shall be included in all tenders above Rs. 1 crore.	Integrity Pact has been approved by the Govt.
10	Announcement No. 25489 – An online Complaint portal will be set up where any contractor can submit his complaint regarding corruption. The portal will be managed by the Vigilance Department. Complaints found serious may be referred to Independent External Monitors appointed under the Integrity Pact.	A utility for the same has been made by ULB Department.

* - Integrity Pact essentially **envisages an agreement between the prospective vendors/bidders and the buyer**, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract.

Haryana Engg. Works (HEW) Portal

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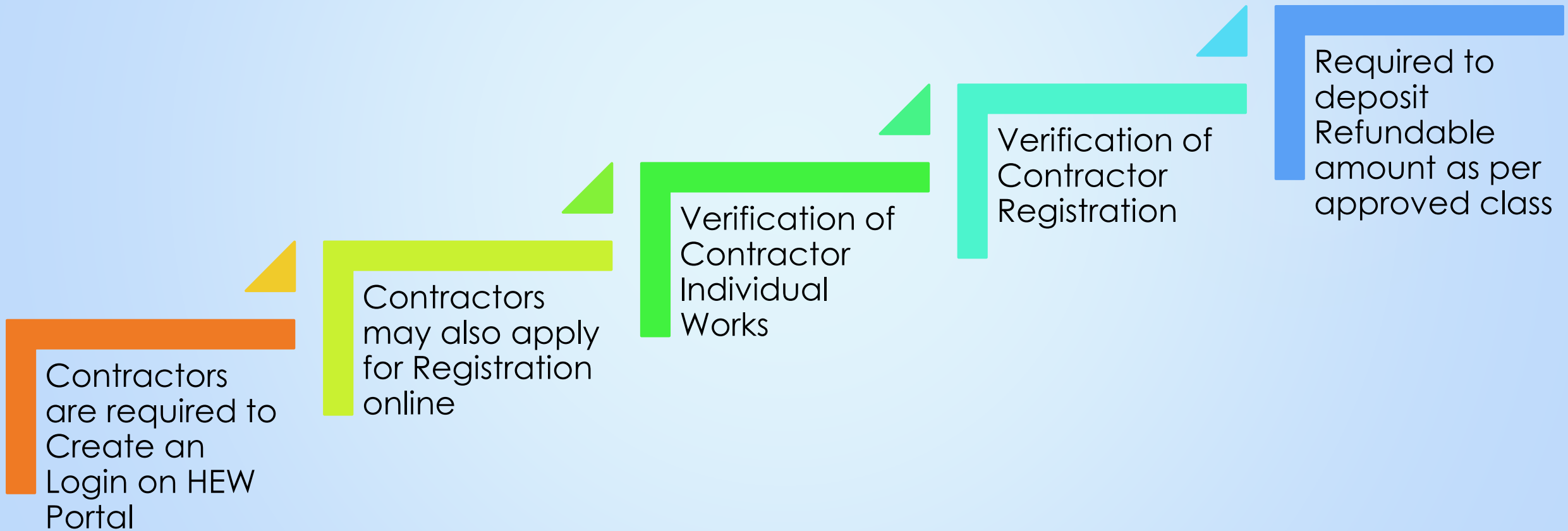
New HSR 2021 has been released by Hon'ble CM on 4.5.2021.

HEW Portal developed for all Civil Engineering Works with following features:

- Online Registration of Contractors
- Tracking of Contractor's performance.
- Preparation of e-Estimate & DNIT.
- Online Integration with NIC e-tendering.
- Online IT-based Technical Evaluation
- Provision of submitting objections on Technical evaluation.
- Online receipt of Financial Bid from NIC e-Tendering
- Online Allotment of Work Contract.
- e-Measurement Book to be filled in first by contractor.
- Approval of Contractor Bill
- Integration with State Treasury for online payments.
- Assessment of Contractor's Work.

Contractor Registration Flow

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Haryana Engg. Works (HEW) Portal

Contractor's Registration Module has already been launched by Hon'ble CM on dated 24.05.2021

Contractor
ID Creation



Contractor
Registration

e-Estimate

- Rough Cost Estimate
- Administrative Approval
- Detailed / Technical Sanction of Estimate



DNIT

- Prepare Bill of Quantities (BoQ)
- DNIT Report



e-Tendering

- Common Bid Document
- Prepare General Technical Evaluation (GTE)
- Prepare e-Tender & **Push to NIC e-Tendering**
- Technical Evaluation



Allotment of Work

- Negotiation Proceeding
- Online Allotment Letter



Payments

- Integration with Haryana Treasury

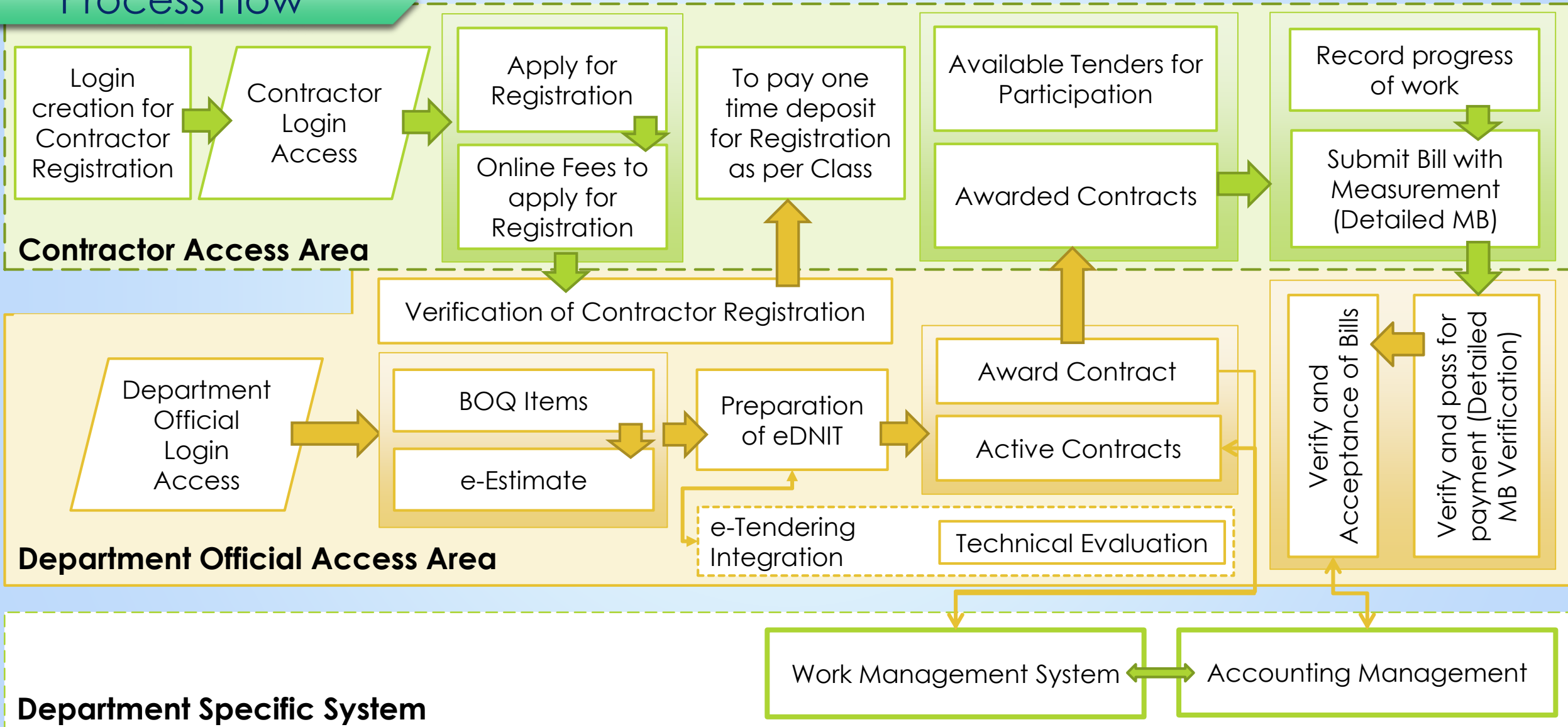
e-Billing

- e-Measurement Book
- Online submission of work bills by Contractors



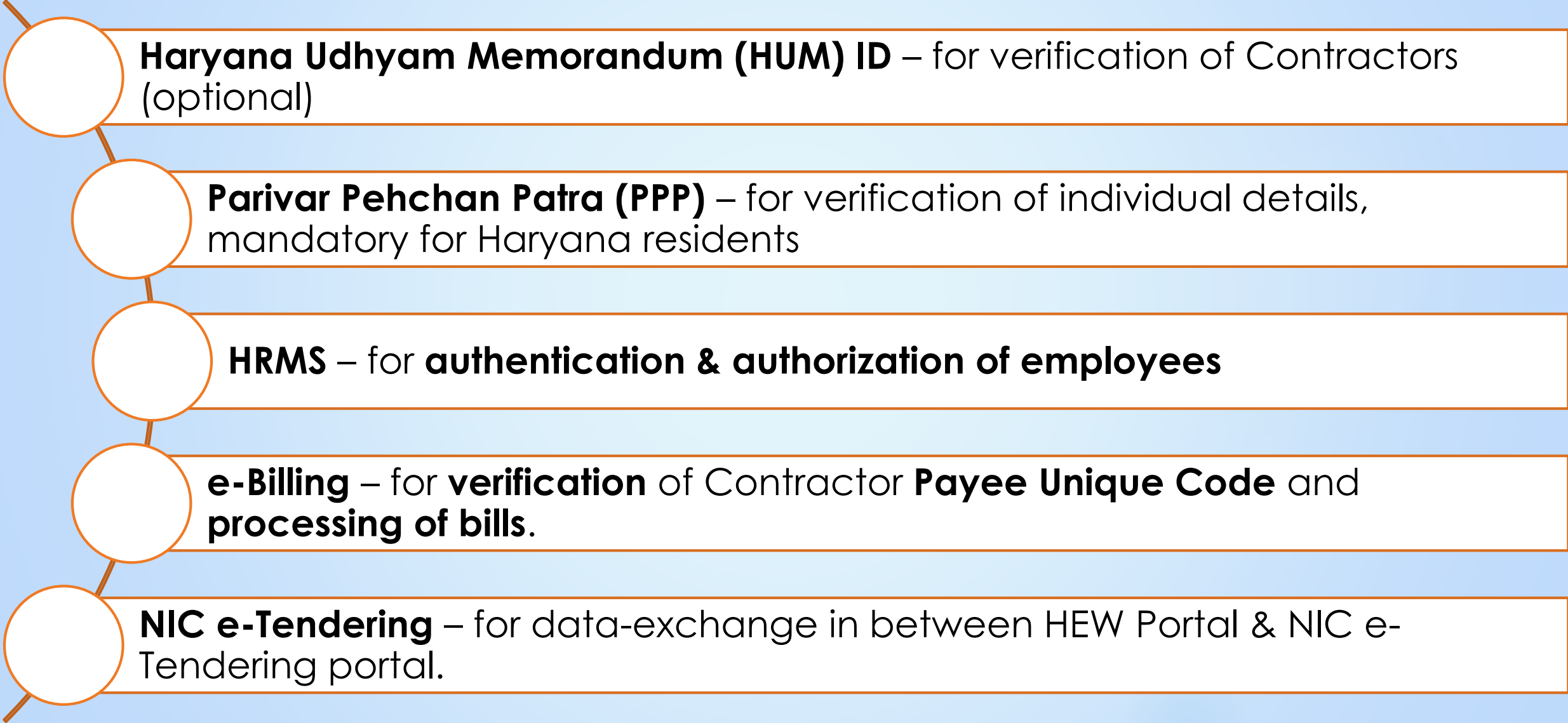
Haryana Engg. Works (HEW) Portal

Process Flow



API Integration with Various Platforms

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Haryana Udhyam Memorandum (HUM) ID – for verification of Contractors (optional)

Parivar Pehchan Patra (PPP) – for verification of individual details, mandatory for Haryana residents

HRMS – for **authentication & authorization of employees**

e-Billing – for **verification** of Contractor **Payee Unique Code** and **processing of bills**.

NIC e-Tendering – for data-exchange in between HEW Portal & NIC e-Tendering portal.

Benefits of HEW Portal

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Standardized Information Platform for all departments and Contractors of Haryana.

Aimed to **improve Transparency**

Paperless, Cashless & Faceless system for execution of Engineering Works.

Integrated with Parivar Pehchan Patra (PPP), GSTIN, Haryana Treasury, HRMS, Haryana Udhyam Memorandum (HUM) ID & NIC e-Tendering

Ease of Doing Business (EoDB) for Contractors

Completion of Works in a time-bound & Cost-effective manner

Improve Quality of works being carried out by Contractors

Benefits of HEW Portal

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After Registration, **Contractors** will be eligible for EMD exemption

Contractor **performance will be monitored online.**

Contractor will be deregistered when its **performance score goes below 70%.**

Registration of a contractor shall be done **for a period of 5 (Five) years.**

Contractor to receive electronic Allotment letter.

Instead of JE, **Contractor will submit work bills online.**

Delay in passing or payment will attract 10% interest for the contractor – approved by FD

The progress of works against **timelines can be monitored through Dashboards** on Key Performance Indicators.

Benefits of HEW Portal

Incumbency will be maintained to monitor the performance of each official/officer.

Universal Non-Schedule (NS) directory for all departments, which will help each department to know the latest market rate of each NS item. Standard specifications can be used in all departments.

Rough Cost Estimates, Detailed Estimates, Revised Estimates will be submitted online.

Administrative Approval to be accorded online.

Common Bid Document (CBD) for all Tenders.

DNIT Items to be integrated with Technical Sanction.

Random selection of Technical evaluation committee members for Bid Opening

Efficient & Effective Monitoring of Works

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Efficient & Effective Monitoring of Civil Engineering Works through **extensive MIS reporting**:-

❑ **Work Monitoring Status Report** on the basis of following parameters:

- **Works approved** during the Year
- **Total Ongoing Works** during the Year
- **Total Works within time schedule**
- **Delayed Ongoing Works**
- **Delayed Percentage**
- **No. of Works where time limit extended** by original time schedule

❑ **Physical & Financial Progress of Works** on the basis Marks obtained for completing the tasks w.r.t. target dates:

- **Calling of Tenders**
- **Allotment to Contractors**
- **Starting of Works by Contractor**
- **Completion of Works by Contractor**
- **Financial Complete**
- **Physical Completion**, commissioning and **Closing of Works**

Haryana Engg. Works (HEW) Portal

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Current Statistics

- (a) **More than 5700 Contractors have signed up on HEW Portal** and Contractor IDs have been assigned to these contractors
- (b) **1400+ Contractors** have initiated registration process
- (c) **71 Contractors Registered, application of 52 is approved but yet to deposit refundable deposit** and **575+ contractors applied for registration** and are being scrutinized.
- (d) **800+ works** executed by various contractors **have been posted for verification** and awarding marks
- (e) **20 Departments/Boards/Corporations/Universities** have been on-boarded on HEW Portal
- (f) **Marks in 700+ works have been awarded** by these 20 departments
- (g) **60+ estimates** have been prepared online
- (h) **4 training sessions of Contractors** conducted
- (i) **12 workshops of Department Nodal Officers/Officials** have been conducted

Contractor Registration Viz-a-Viz Enlistment

Agenda 2

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Haryana Schedule of Rates 2021

unveiled by Hon'ble CM Haryana on 04.05.2021



The new HSR 2021 will bring more transparency into the execution of works of various Engineering Departments which consumes a major part of the state budget.



PWD, Haryana

PWD is the premier agency of Govt. of Haryana engaged in planning, designing, construction & maintenance of Government assets in the field of built environment.

[Read More >](#)

IRRIGATION, Haryana

Irrigation & Water Resources Department, Government of Haryana

[Read More >](#)

PHED, Haryana

PHED Haryana is engaged in providing Piped Drinking Water Supply in Villages & Towns, Sewerage Facilities and Storm Water Disposal in Towns.

[Read More >](#)

ULB, Haryana

For better co-ordination and control on the working of municipalities in the State, the Directorate of ULB Department, Haryana was established on 1st April, 1982.

[Read More >](#)



Haryana Engineering Works Portal

Government of Haryana



[Home](#)

[Downloads](#)

[New User Sign-up](#)

[Login](#)

Downloads

Sr. No	Title	Download PDF File
1	Amendment to the HSR 2021	Download PDF
2	Haryana Schedule of Rates (HSR) – 2021.	Download PDF
3	Registration Rules for Contractors – 2021.	Download PDF
4	User Manual for Contractor Registration.	Download PDF
5	HEWP - Steps for Verification and Registration of Contractors for department users.	Download PDF
6	Haryana Schedule of Rates Chapter-Wise Report (HSR)– 2021	View

Salient Features of Registration Rules

Every contractor intending to submit bids for works have to **create login on HEW Portal**.

Contractor may also **apply for registration online**. Qualified **Registered contractor** will be **exempted from paying Earnest money deposit for tenders** processed on HEW Portal.

Contractor may register in the following classes:-

SN	Classes of Contractor	Amount of Work	Refundable Deposit (Rs. Lacs)
1	Class I	More than 25 Crore	15.00
2	Class II	Up to 25 Crore	10.00
3	Class III	Up to 10 Crore	05.00
4	Class IV	Up to 01 Crore	00.50

Salient Features of Registration Rules

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Registration of a contractor shall be done **for a period of 5 (Five) years**.

Contractor will be deregistered when its **performance score goes below threshold limit of 70%**.

Contractor may **generate Bid Security Declaration form from HEW Portal**.

Contractor can also **voluntarily deregister** from the portal.

Upon de-registration the one time **refundable deposit shall be refunded**.

Verification of Contractor Registration

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Verification of Contractor Individual Works carried outside of HEW Portal

Quality, Cost & Time overrun are the key parameters

7 points appraisal
Proforma has been devised for scoring from 0 – 100 marks

Verification of Contractor Individual Works carried on HEW Portal

20 points appraisal
Proforma has been devised for scoring from 0 – 100 marks

Verification of Contractor Registration

Max. time period to process an application is 36 days.

- 15 Days – for verification of individual work
- 7 Days – for Nodal Division dealing the Registration
- 7 Days – for concerned Circle
- 7 Days – for Head Office Committee for finalization



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HEWP – Login to Portal






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WHAT'S NEW

- ✓ Best wishes to the people of the state on the occasion of the birth anniversary of renowned social reformer Saint Ravidas ji.
- ✓ World No Tobacco Day: 31st May, 2021. Quit Tobacco - Now.
- ✓ Amendment to the HSR 2021.
- ✓ Registration of Training on HEWP. **NEW**
- ✓ Haryana Schedule of Rates (HSR) – 2021.
- ✓ Haryana Engineering Works Portal training videos. **NEW**
- ✓ Corona Virus Vaccination Awareness



IN CASE OF ANY QUERY CONTACT US ON

-  9041049834
-  info-hewp.pwd@hry.gov.in
-  Employee Directory
-  View Training Videos
-  Registration of Training on HEWP

LOGIN

Enter your credentials below.

Contractor

Employee



7777777772



Enter your Password



6ZXY4Y

6ZXY4Y



Login

[New User Sign-up](#) || [Forgot password ?](#)

HEWP – Home Screen upon Login

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Works Portal



Dept: Dummy Dept., **Office Type:** Division Office, **Office:** Dummy Division

Hello, Dummy EE



Select Functional Roles

Executive Engineer



Home

Assign Functional Role to
Employees



Contractors Registration



Work Allotment Management
System



Prepare and Approval CBD



General Technical Evaluation



Help and Support



Welcome to Haryana Engineering Works Portal

Profile:

Executive Engineer In Dummy Division



HEWP – Work Verification

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Haryana Engineering Works Portal	Name of Employer		Name of agency	POLYSIL IRRIGATION SYSTEMS PVT.LTD	Name of Engineer	Shailesh Dungrani
Select Functional Roles	Scheduled date of start	01/04/2019	Actual date of completion	31/03/2020	Scheduled date of completion	31/03/2020
Executive Engineer	Agreement amount and no.	25/512889 (In Rs. Lakhs)	Amount of completed work	21.35 (In Rs. Lakhs)	Percentage of Work Completed	100 (In Percent)
Home						
Assign Functional Role to Employees						
Contractors Registration						
Dashboard (Application)	<input checked="" type="radio"/> Yes, work executed <input type="radio"/> Not relates to engineering work <input type="radio"/> Incomplete information <input type="radio"/> Transfer to other office					
Dashboard (Works)	Enter Remarks *					
Received Applications						
Award Marks to work						
Registration & Score Dashboard						

HEWP – Work Verification

27

Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer



Home

Assign Functional Role to
Employees



Contractors Registration



Dashboard (Application)

Dashboard (Works)

Received Applications

Award Marks to work

Registration & Score Dashboard

Scheduled
date of start

01/04/2019

Actual date
of
completion

31/03/2020

Scheduled
date of
completion

31/03/2020

Agreement
amount and
no.

25/512889

(In Rs. Lakhs)

Amount of
completed
work

21.35

(In Rs. Lakhs)

Percentage
of Work
Completed

100

(In Percent)

☐ Yes, work executed ☐ Not relates to engineering work ☐ Incomplete information ☒ Transfer to other office

Enter Remarks *

not relate

Select Office (to Transfer this Work) *



Save

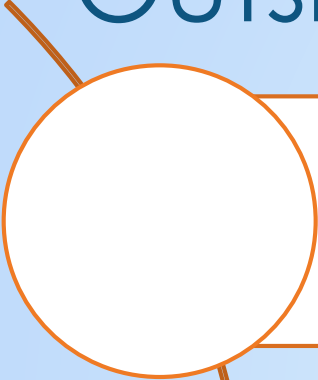


HEWP – Work Verification

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Haryana Engineering Works Portal		Sr No.	Parameters	Award marks	Awarded marks	Maximum marks
Select Functional Roles		1.	Whether the agency completed the work in stipulated time (except for the reasons such as forest clearance, land dispute, shifting of utilities, non-supply of drawings/designs in time, any court stay, land acquisition and natural calamities)	30.0 ▾	30	30
Home		2.	Whether quality of work and workmanship was satisfactory and maintained quality control register as per norms	27.0 ▾	27	30
Assign Functional Role to Employees ▾		3.	Whether the agency maintained the receipt and consumption register of stocks as per Contract	10.0 ▾	10	10
Contractors Registration ▾		4.	Whether the agency deputed key personnel as per Contract	9.0 ▾	9	10
Dashboard (Application)		5.	Whether the agency followed the instructions given by the Engineer in time	5.0 ▾	5	10
Dashboard (Works)		6.	Whether the agency followed safety norms during execution of work	10.0 ▾	10	10
Received Applications		Total			91	100
Award Marks to work						
Registration & Score Dashboard						

Verification of Contractor Works Outside HEW Portal



Whether the agency completed the work in stipulated time (except for the reasons such as forest clearance, land dispute, shifting of utilities, non-supply of drawings/designs in time, any court stay, land acquisition and natural calamities)



Whether the agency submitted the invoices of materials as per Contract



Whether the agency maintained the receipt and consumption register of stocks as per Contract

Verification of Contractor Works Outside HEW Portal



Whether quality of work and workmanship was satisfactory and maintained quality control register as per norms

Whether the agency deputed key personnel as per Contract

Whether the agency followed the instructions given by the Engineer in time

Whether the agency followed safety norms during execution of work



Process Contractor Registration Application

HEWP – Create Committee

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Haryana Engineering Works Portal

Select Functional Roles

Superintending Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Dashboard (Application)

Dashboard (Works)

Registration Committee

Received Applications

Create Committee

List of Deactivated Committees

Deactive Committee

Create Committee

Committee
Level

Circle Level Committee

Committee
number

1

Circle Name

HKB CIRCLE, JAGADHARI

Class*

Class III (Upto 10 Cr.)

Select Role*

Chairman

Select
Officer*

RAVI SHANKAR MITTAL-[H]

Office Order
No.*

1

Office Order
Date*

(dd/mm/yyyy)

Add Officer

HEWP – Create Committee

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Haryana Engineering Works Portal

Select Functional Roles

Superintending Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Dashboard (Application)

Dashboard (Works)

Registration Committee

Received Applications

Create Committee

List of Deactivated Committees

Deactive Committee

Create Committee

Committee
Level

Division Level Committee

Committee
number

1

Circle Name

Engineer-In-Chief, IWRD,
Panchkula

Division

W.S.Divn.Jagadhari

Class*

Class IV (Upto 1 Cr.)

Select Role*

Chairman

Select
Officer*

DHOOP SINGH-[HKB Divisio

Office Order
No.*

1

Office Order
Date*

(dd/mm/yyyy)

Add Officer

HEWP – Deactivate Committee

34

Haryana Engineering
Works Portal

Select Functional Roles

Superintending Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Dashboard (Application)

Dashboard (Works)

Registration Committee

Received Applications

Committee Number
and Name*

[1]Circle Level Committee

Sr.No.	Role	Office	Officer Name	Designation
1	Member Secretary	HKB CIRCLE, JAGADHARI	NAVEEN KUMAR VOHRA	Superintendent
2	Chairman	HKB CIRCLE, JAGADHARI	RAVI SHANKAR MITTAL	Superintending Engineer
3	Member	Dadupur W.S. Divn. Dadupur	VINOD KUMAR	Executive Engineer

Deactivate Committee

HEWP – Process Registration Application

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Haryana Engineering Works Portal



Dept:Public Health Engineering Department, Office Type:Division Office, Office:EE PHE Division No. 2 Hisar

Hello, BALVINDER NAIN



Select Functional Roles

Executive Engineer



Applications Received

Upload Proceeding Copy

Home

Assign Functional Role to
Employees



Contractors Registration



Dashboard (Application)

Dashboard (Works)

Received Applications

Award Marks to work

Registration & Score Dashboard

List of Firms/Contractor

Select Status:

Pending



Sr.No.	Contractor Id (Click to View Checklist Information)	Type	Applicant Name	Class	Mobile No.	Address	Application Details	Status History	Process Application
1	2021R4966	Pvt. Ltd.	POLYSIL IRRIGATION SYSTEMS PVT.LTD	Class I (Unlimited)	7015752073	100, H.N.100BEHIND COURT, 126102	Show	Show	Click

HEWP – Process Registration Application

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Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Work Allotment Management
System

Prepare and Approval CBD

General Technical Evaluation

Search By :-

☐

Contractor Id

☐

Mobile
Number

☐

PAN
Number

☐


Treasury
Code

☒

Firm
Name

ncc

Search 

Reset Search 

Sr.No.	Contractor Id (Click to View Checklist Information)	Name of Nodal Executive Engineer (Mobile no)	Agency Name (Mobile Number)	Application Date	District	Application Details	Status History	Office Name
1	2021R2684	KRISHAN KUMAR GOYAT (9952114455)	NCC LIMITED (8106708888)	09/09/2021	FATEHABAD	Show	View	PD Fatehabad

HEWP – Process Registration Application

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Haryana Engineering
Works Portal



Dept: Dummy Dept., Office Type: Division Office, Office: Dummy Division

Hello, Dummy EE



Select Functional Roles

Executive Engineer



Home

Assign Functional Role to
Employees



Contractors Registration



Dashboard (Application)

Dashboard (Works)

Received Applications

Application Status History

Action Date	Action Name	Remarks	Meeting Detail	Committee Name	Proceeding
29, Jul 2021	Pending at Contractor, Fee not Deposited	Profile Entered			
29, Jul 2021	Account created	Account created			

HEWP – Process Registration Application

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Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer



Home

Assign Functional Role to
Employees



Contractors Registration



Dashboard (Application)

Dashboard (Works)

Received Applications

Award Marks to work

Registration & Score Dashboard

Sr.No.	Contractor Id (Click to View Checklist Information)	Type	Applicant Name	Class	Mobile No.	Address	Application Details	Status History	Process Application
1	2021R4966	Pvt. Ltd.	POLYSIL IRRIGATION SYSTEMS PVT.LTD	Class I (Unlimited)	7015752073	100, H.N.100BEHIND COURT, 126102	Show	Show	Click

Select Status *

Forward to Circle



Enter Remarks: *

ok

Save

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HEWP – Process Registration - Checklist

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Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Work Allotment Management
System

Activity

Help and Support

Select Status *

Approved

Solvency Amount in Rs. Lakhs (Enter by
Contractor)*

5

[View solvency Certificate](#)

NOTE:- Solvency Certificate is not required in
case of Class IV

Update

Sr.No.	Description of Checks	Yes/NA
1	Whether signed copy of the Application has been filled up / submitted complete in all respect?	Yes
2	Whether any Identity (ID) Proof of the applicant has been submitted?	Yes
3	Whether Solvency certificate from any Schedule Bank indicating clearly the Financial position viz. cash in hand in the Bank or credit limits have been submitted and value of this certificate is above eligibility condition?	Yes



HEWP – Process Registration - Checklist

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Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Work Allotment Management
System

Activity

Help and Support

4	Whether the Application fee has been deposited?	NA
5	Whether copy of Enlistment if any submitted?	Select One
6	Whether property (immovable) details of each Partner/Individual/Proprietorship and in the name of the firm (with its market value) has been submitted?	Select One
7	Whether copy of the PAN-Card has been submitted?	Select One
8	Whether copy of the last 3 years Income Tax Return has been submitted?	Select One
9	Whether latest Proof for Residence of Applicant / Address of Firm has been submitted?	Select One
10	Whether Plant and Machinery details along with documentary proofs of their ownership has been submitted?	Select One
11	Whether Registration certificate of the Labour Department has been submitted?	Select One
12	Whether all relevant details of Technical staff permanently employed such as	Select One



HEWP – Process Registration - Checklist

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Haryana Engineering Works Portal

Select Functional Roles

Executive Engineer

Home

Assign Functional Role to
Employees

Contractors Registration

Work Allotment Management
System

Activity

Help and Support

13	Whether CA certificate regarding Turnover has been submitted & the value of this certificate is above eligibility condition?	Select One
14	Whether all the submitted documents have been attested / self-attested?	Select One
15	Whether necessary/required details of all the members of Partnership Firm / Company /Society /Undertaking /Trust have been submitted?	Select One
16	Whether undertaking of Non Blacklisting -(Certificate that contractor has not been blacklisted) is submitted	Select One
17	Whether copy of the GST Certificate is submitted	Select One
18	Whether copy of Cancelled Cheque (Proof of Bank Account) is submitted	Select One
19	Whether the applicant is shareholder in any other enlisted/registered firm in any other department of Govt. of Haryana?	Select One
20	Whether the applicant or his partners or Directors or Managing Director or Chief Executive has been convicted by a court of law in case of moral turpitude or in a case under Prevention of corruption Act ?	Select One



HEWP – Process Registration - Checklist

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Haryana Engineering Works Portal

Select Functional Roles

Superintending Engineer



Home

Assign Functional Role to
Employees



Contractors Registration



Dashboard (Application)

Dashboard (Works)

Registration Committee

Forward to Chief Engineer



Solvency Amount in Rs. Lakhs (Enter by Contractor)*

500

[View solvency Certificate](#) NOTE:- Solvency Certificate is not required in case of Class IV

Sr.No.	Description of Checks	Yes/NA
1	Whether signed copy of the Application has been filled up / submitted complete in all respect?	Yes
2	Whether any Identity (ID) Proof of the applicant has been submitted?	Yes
3	Whether Solvency certificate from any Schedule Bank indicating clearly the Financial position viz. cash in hand in the Bank or credit limits have been submitted and value of this certificate is above eligibility condition?	Yes
4	Whether the Application fee has been deposited?	Yes



HEWP – Dashboard - Works

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Haryana Engineering Works Portal

Select Functional Roles

Dept. admin



Home

Contractors



Dashboard (Application)

Dashboard (Works)

Dashboard (Application Status)

Help and Support



Activities



List of Works Status

Department:

Public Works Dept.(B&R)



Office:

Hr. PW (B&R) Department, Chandigarh



Export To Excel

Export To PDF

Sr.No.	Department Name (Nodal Officer Name and Mobile No.)	Total Works posted by Contractors	Score Awarded to Works by concerned Engineer in Charge	Works Pending to award score				Progress (%age verification)
				Total	<=15 days	16-30 days	>30 days	
1	Public Works Dept.(B&R) Sh. Ravi Kumar , EE 8607319900	202	191	11	5	3	3	94 %

44

2021-22

☒ All ☐ B&R (PWD) ☐ IRWD ☐ PHED

☒ Circle wise ☐ Division wise

☒ All ☐ I ☐ II ☐ III ☐ IV

[illegible]

Agenda 3

45

Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
2	11:00 AM – 11:45 AM	Registration Rules, Verification of Contractor's Work, Contactor Registration, Dashboard/ Reports
3	11:45 AM – 12:00 PM	Ticket Management System, Call Centre
4	12:00 PM – 12:30 PM	HRMS, Office Mapping, Functional Role
5	12:30 PM – 01:00 PM	e-Estimate, Technical Sanction, Admin Approval, DNIT, BoQ
6	01:00 PM – 01:45 PM	Common Bid Document (CBD), General Technical Evaluation (GTE), e-Tender, Technical Evaluation of Bid
7	01:45 PM – 02:15 PM	Negotiation & Allotment of Work, e-MB
8	02:15 PM – 02:30 PM	Q & A

HEWP – Raise a New Ticket

46

Ticket Registration Form

Mobile No*	<input type="text" value="9812395909"/>	Alternate Mobile No (if any)	<input type="text"/>
Name*	<input type="text" value="GAURAV KANSAL"/>		
Category *	<input type="text" value="Department Specific Issues"/>	Sub Category *	<input type="text" value="Registration of Contractors"/>
Department*	<input type="text" value="Public Health Engg. Dept."/>	Type of office*	<input type="text" value="Circle Office"/>
Name of office*	<input type="text" value="SE PHE Circle Rewari-SE Rewari"/>		
Detail*	<div><div>Detail</div></div>		
Upload Supporting Documents and Screenshot(if any)	<div><div>Browse</div><div>Browse</div></div> <p>Maximum size : 256 KB (jpg,jpeg,pdf file allowed)</p>		

Submit



Pending/Open(40)



Closed (67)

Complainant Type

Department Related



Posted By Operator

Select Posted By Op

[illegible]

HEWP – Ticket Detail

48

Ticket Details Form

Applicant Type

Contractor

Mobile No

9728424335

Ticket ID

COMP8158141850733

Category

Department Specific Issues

Description

haryana portal registration pending at EE PHE Divion no. 1 kaithal 22/7/

HEWP – Ticketing Dashboard

49

Sr.No.	Department Name	Closed	Pending	Reopened	Redressal Time Over			Total	Avg. % Progress
					< 7 day	7-30 day	> 30 day		
1	Administrator General and Official Trustee Haryana	1	0	0	0	0	0	1	100 %
2	Animal Husbandry	1	0	0	0	0	0	1	100 %
3	Director Urban Local Bodies	0	5	0	0	4	1	5	0 %
4	Haryana Police Housing Corporation Limited	7	5	0	1	4	1	12	58 %
5	Haryana Shehri Vikas Pradhikaran	1	1	0	0	1	0	2	50 %
6	IRRIGATION	29	2	0	1	1	1	31	93 %

HEWP – Ticketing Dashboard for Nodal Admin

50

Grievances Ticketing Dashboard Department Wise

Sr.No.	Department Name	Closed	Pending	Reopened	Redressal Time Over			Total	Avg. % Progress
					< 7 day	7-30 day	> 30 day		
1	Public Health Engg. Dept.	12	18	1	2	13	5	31	38 %

HEWP – Help & Support

51



9041049834



info-hewp.pwd@hry.gov.in



[Employee Directory](#)




[View Training Videos](#)

Agenda 4


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Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
2	11:00 AM – 11:45 AM	Registration Rules, Verification of Contractor's Work, Contactor Registration, Dashboard/ Reports
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7	01:45 PM – 02:15 PM	Negotiation & Allotment of Work, e-MB
8	02:15 PM – 02:30 PM	Q & A

UPDATE HEAD OF OFFICE DETAIL IN NIC HRMS





Human Resource Management System
Haryana Government



Super Admin Login

Department


Number
01


Employee
260000

Latest News

Department

Board / Corporation

User Manuals

Others

» User Manual for "Upload Scanned Servicebook" in HRMS **new**

» User Manual for "ACP Order Generation (Version 2.0)" in HRMS **new**

» Mapping/Updation of Parivar Pehchan Patra (PPP) details in HRMS family details. **new**

Checker

Checker

Maker

Level Admin User

Department Admin User

[Home](#)[User Management](#)[Employee Information Updation](#)[Transactions](#)[Modules / Generate Order](#)[Reports](#)[Other Task](#)[LogOut](#)

Seema Sharma (Deputy Superintendent) is login as Checker (pu

[Historical Transactions](#)[Employee Basic Information Updation](#)[Future Transactions](#)[Historical Transaction](#)[DDO Transaction](#)[Service Book Tranfer](#)[Salary Generation](#)[Annual Increment](#)[Update Service Status / Previous Service NOT Count](#)[Family & PPP Details](#)[Update Head of Office](#)[SIC Penalty Cases](#)[Online Transfer Order](#)

To
Go to Reports --> Monitoring Rep
Click pendency number in

Employee Wise Report)
Employee.

Salary of any employee under you pending up

may be generated directly

"You are Updating Head Of the Office Of ' 001 - Head Office (Town - PANCHKULA), DDO - Engineer-in-Chief, PHED, Panchkula '

Type Of (Head of Office) Officer *

(Non IAS/IPS/HCS/HPS) / Haryana State govt. Employee ▼

Treasury

Panchkula ▼

Office of (Head of Office) Officer *

Engineer-in-Chief, PHED, Panchkula ▼

(Head of Office) Officer *

--Select-- ▼

Officer Having Charge Type in Head Office *

☐ Main Charge ☐ Additional Charge

From Date *



☐ Fore Noon ☐ After Noon

Update



Human Resource Management System Haryana Government

Super Admin Login

Department



Number

60



Employee

177250

Latest News

Department

Board / Corporation

User Manuals

Others

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- » User Manual for "ACP Order Generation (Version 2.0)" in HRMS **new**
- » Mapping/Updation of Parivar Pehchan Patra (PPP) details in HRMS family details. **new**

Department Admin User

Checker
Maker

Level Admin User

Department Admin User

HEWP – HRMS

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Human Resource Management System Government Of Haryana



[Additional User Module](#) ▶ [Sanction / Block Post Module](#) ▶ [Online Transfer Policy](#) ▶ [Update Information](#) ▶ [Reports](#) ▶ [Nodal Off](#)

SANKET SHARMA (Executive Engineer) is login as Departmental Admin User (admpuh), at Head Office,

Update Cadre Status for Online Transfer Policy

Update "Policy Status" for all cadres and finally forward to ACS (LOCK the records).

Current Status :- Pending to update for so

Head Of Office Updation Monitoring Report

General Reports

Modules Reports

Monitoring Report

Additional Monitoring Report

[Home](#)[Master's](#)[Additional User Module](#)[Sanction / Block Post Module](#)[Online Transfer Policy](#)[Update](#)

SANKET SHARMA (Executive Engineer) is login as Departmental Admin User (admpuh),

 Head Of Office Updation Monitoring Report

Select Type :

--Select All--



Search

--Select All--

All

Pending

Updated

HEWP – HRMS

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Updated Status	Department Name	DDO Hierarchy Name	Sub Office Name	Type Of Officer	Head Of Sub-Office Officer Detail	Charge Type	From Date
<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>
Updated	Public Health Engineering Department	(Head Office) Engineer-in-Chief, PHED, Panchkula	Head Office (Town - PANCHKULA), DDO - Engineer-in-Chief, PHED, Panchkula	(Non IAS/IPS/IFS/HCS/HPS) / Haryana State govt. Employee	ASHEIM KHANNA (Engineer-in-Chief) S/D/W/O J.K. KHANNA, Office: Head Office (Engineer-in-Chief, PHED, Panchkula), Mobile: 9416070727	Main Charge of Head Office	01/12/2021 (Fore Noon)

HEWP – Map Office

Haryana Engineering Works Portal

Select Functional Roles

Dept. admin

Home

Contractors

Help and Support

Activities

Add/Edit Office Incharge

Map Offices

Map Offices Type

Status of Map Incharge

Name of Department *

Public Works Dept.(B&R)

Name of office (Parent) *

Horticulture Circle Chandigarh

Enter Captcha *

r4a7gt

r4a7gt

Show Mapped Un-Mapped Offices

List of All Mapped Offices (Child)

Sr.No.	Deptment code	Office Name	Description	Unmap
1	BAR	EE Horticulture Division HR PWD B and R	Horticulture Division Chandigarh	Unmap

HEWP – Map Office

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Haryana Engineering Works Portal

Select Functional Roles

Dept. admin

Home

Contractors

Help and Support

Activities

Add/Edit Office Incharge

Map Offices

Map Offices Type

Status of Map Incharge

List of All Mapped Offices (Child)

Sr.No.	Deptment code	Office Name	Description	Unmap
1	BAR	EE Horticulture Division HR PWD B and R	Horticulture Division Chandigarh	Unmap
2	BAR	Horticulture Division Gurugram	Horticulture Division Gurugram	Unmap

List of All Un-Mapped Offices

Sr.No.	Office Name	Description	Action
1	EE Hort Division Chandigarh	Circle Office Horticulture Chandigarh	Edit
2	EE Hort Sub Division Chd PKL	Circle Office Horticulture Chandigarh	Edit
3	Hort Sub Division Kaithal	Circle Office Horticulture Chandigarh	Edit
4	Hort Sub Division Karnal	Circle Office Horticulture Chandigarh	Edit
5	Hort Sub Division Chd at PKL	Horticulture Division Chandigarh	Edit
6	Hort Sub Division Kaithal	Horticulture Division Chandigarh	Edit



HEWP – Map Office Type

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Haryana Engineering
Works Portal



Dept: Public Works Department, Office Type: Head Office, Office: Hr. PW (B&R) Department,
Chandigarh

Hello, ADMIN_PWD



Select Functional Roles

Dept. admin



Home

Contractors



Help and Support



Activities



Add/Edit Office Incharge

Map Offices

Map Offices Type

Status of Map Incharge

Map Department By Level Type

List of All Map Department Level Master

Sr.No.	Level Description Name	Select Level Type Name	Action
1	Additional Chief Secretary	Please select ▼	Save
2	Head Office	Head Office ▼	Save
3	Circle	Circle Office ▼	Save
4	Division	Division Office ▼	Save
5	Sub-Division	Sub-Division ▼	Save

HEWP – Functional Role

Functional Roles are created **for employees to access and operate** on a set of modules available in HEW Portal

Functional Roles are like a working role of Chief Engineer, Superintending Engineer, Executive Engineer, SDO, JE, Head Draftsman etc. on HEW Portal.

Based upon a Functional Role a set of modules/activity an employee will be able to perform on available modules like e-Estimate, DNIT etc.

An employee may have one or more functional roles assign to it

Only Head-of-Office in-charge will be able to assign roles to its office employees

Head-of-Office in-charge will be defined in NIC HRMS

HEWP – Functional Role

Assign Functional Role to Employees

Department	Public Health Engg. Dept.
Type of office	Circle Office
Name of office	SE PHE Circle Ambala-SE Ambala Cantt.
Functional Role Title	Superintending Engineer
Employee Name *	KRISHAN KUMAR_CLERK,Circle Office,FEAE4X, PANCH RAM SAINI_CLERK,Circle Office,OBAP2R
Status	<div><div><input checked="" type="checkbox"/> Select All</div><div><input type="checkbox"/> ASHOK Sharma _Superintending Engineer,Circle Office,5B4B1M</div><div><input checked="" type="checkbox"/> KRISHAN KUMAR_CLERK,Circle Office,FEAE4X</div><div><input checked="" type="checkbox"/> PANCH RAM SAINI_CLERK,Circle Office,OBAP2R</div><div><input type="checkbox"/> RAMESH KUMAR_Circle Head Draftsman,Circle Office,FI4BXI</div></div>

HEWP – Functional Role

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Functional Role	Employee	Change Status
Superintending Engineer	ASHOK Sharma _Superintending Engineer,Circle Office,5B4B1M	Active
Circle Head Draftsman	RAMESH KUMAR_Circle Head Draftsman,Circle Office,FI4BXI	Active

Agenda 5

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Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
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8	02:15 PM – 02:30 PM	Q & A



e-Estimate

- Rough Cost Estimate
- Administrative Approval
- Detailed/ Technical Sanction of Estimate

HEWP – Rough Cost Estimate

68

Brief Scope of Work in
Estimate

Work Category

CM Announcement ▼

CM
Announceme
nt No.

Is Major Head
Required?

Yes ▼

Major Head

Select One ▼

Scheme Under Major
Head

Add to List

HEWP – Rough Cost Estimate

Note:-Enter No. of days by which below mentioned activities can be completed,Starting from the date of Administrative Approval.

No. of days in which tender can be floated

T1= Days

T1 should be less than T2.

No. of days in which tender can be allotted

T2= Days

T2 should be greater than T1.

No. of days in which work can be started

T3= Days

T3 should be greater than T2.

No. of days in which the allotted work (to be allotted) can be completed

T4= Days

T4 should be greater than

No. of days in which the work can be closed (Financial closure)

T5= Days

Timeline against which the performance of work as well as contractor will be monitored

HEWP – Rough Cost Estimate

70

Step 4-Add Items in Estimate

Estimate Name	CONST. OF LINK ROAD FROM HARIYAWAS TO BIDHNOI IN LOHARU CONSTY., DISTT. BHIWANI	
Main Component	CONST. OF LINK ROAD	
Sub-Component	EARTH WORK	
Item Type	<input checked="" type="radio"/> HSR <input type="radio"/> NS <input type="radio"/> Permission from Other Department	
HSR Chapter Name	10. Flooring and Dados	
Premium Date	04/05/2021	Search by HSR Item Number
Class Name	NA. MARBLE STONE FLOORING	

HEWP – Rough Cost Estimate

71

Estimate Name

ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF LINK ROAD FROM VILLAGE BARAGAON TO JAIRAMPUR IN THE NA OF MC, KUNJPURA IN CONSTITUENCY INDRI DISTT. KARNAL ROAD ID-10201

Final Cost of Abstract



Sr. No.	Estimate Related to	HSR Amount (Rs.)	NS Amount (Rs.)	Permission from Other Dept (Rs.)	Total Amount (Rs.)	Total Amount (Rs. in Word)
1	Civil	65,27,456.29	7,20,000.00	0.00	72,47,456.29	Seventy-Two Lakh Forty-Seven Thousand Four Hundred and Fifty-Six
	Total (Rs.)	65,27,456.29	7,20,000.00	0.00	72,47,456.29	Seventy-Two Lakh Forty-Seven Thousand Four Hundred and Fifty-Six

HEWP – Admin Approval

72

Approval of Works

Selection Criteria

Proposed Agenda Date :

☒ 30/10/2021

Get Data



New Works

S.No.	Division	Total No of Works	Cost(in lakh)	Fund Proposed
1	CD Chandigarh	1	32.34	0.00
		1	32.34	0

Ongoing Works

Revised Works

No. Record Found

No. Record Found

HEWP – Detailed Estimate

73

Step 1-List of Estimate

Step 2-Add Main Component

Step 3-Add Sub-Component

Step 4-Prepare Package

Step 5-Mapping of Package

Step 6-Add Item

Step 7-Preview Cost of Abstract

Step 8-Upload Document

Step 9-Preview Estimate

Step 10-Submit Estimate

Step 11-Approve Estimate

Estimate Tracking Status

Step 4-Prepare Package for DNIT (Tender)

Estimate Name

ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF LINK ROAD FROM VILLAGE BARWALA TO BATAUR IN THE NA OF MC,BARWALA IN CONSTITUENCY PANCHKULA, DISTT. PANCHKULA.

Number of Packages to be created on Work

1

Detailed Estimates can be divided in to various packages as per suitability depending on site conditions.

Sr. No.	Package Description	No. of days require for Completion of the Package.	
1	Package 1	50	Delete

Back

Save & Continue

HEWP – Detailed Estimate

74

Note:-You can upload Documents in only .pdf or .PDF format of max size 20 MB.

Document Type

Select



Upload Document

Choose File

No file chosen

Document Name:

Add to List

Sr. No.	Estimate Name	Document Type	Document Name	View	Delete
1	ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF LINK ROAD FROM VILLAGE BARAGAON TO JAIRAMPUR IN THE NA OF MC,	Estimate Report	report	View Document	Delete

HEWP – Detailed Estimate

75

Estimate Name

ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF LINK ROAD FROM VILLAGE BARWALA TO BATAUR IN MC,BARWALA IN CONSTITUENCY PANCHKULA, DISTT. PANCHKULA. [Estimated Cost- 34.58]

Package-Wise Cost of Abstract

Sr. No.	Package Description	HSR Amount (Rs.)	NS Amount (Rs.)	Permission from Other Department Amount (Rs.)	Total Net Amount (Rs.)	No. of days require for Completion of this Package.
1	Package 1	3340809.96	0.00	0.00	3340809.96	50
	Total (Rs.)	3340809.96	0.00	0.00	3340809.96	

Sr. No.	Estimate Name	Document Type	Document Name	View
1	ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF	Estimate Report	REPORT	View Document



DNIT

- Prepare Bill of Quantities (BoQ)
- DNIT Report

HEWP – Bill of Quantities (BoQ)

77

Preparation of DNIT and Download BOQ for CBD

Division Name

Dummy Division ▾

Work Name

.CONSTRUCTION OF RURAL LINK R ▾

Package

☒ Package 1

Uploaded Document in
Selected Package

Sr. No.	Estimate Name	Package	Document Type	Document Name	View
1	.CONSTRUCTION OF RURAL LINK ROAD FROM	Package 1	Estimate Report	report	View Document

HEWP – DNIT Report

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Package Details

Division Dummy Division
Dummy Dept., Haryana

Package Cost (Rs.) :- 3340810/-

Name of Package	Package 1
Name of Estimate	ROUGH COST ESTIMATE FOR THE WORK CONSTRUCTION OF LINK ROAD FROM VILLAGE BARWALA TO BATAUR IN THE NA OF MC,BARWALA IN CONSTITUENCY PANCHKULA, DISTT. PANCHKULA.

Abstract of Cost		
Sr. No.	Type	Package Cost (Rs.)
1.	HSR Items	3340810
Total :-		3340810

HSR ITEMS										
Sr. No.	HSR Item No.	HSR Description (Note)	Rate Type	Quantity	Unit	HSR Rate (Rs.)	HSR Rate Applic. (Rs.)	Premium %age	Rate with Premium Amount (Rs.)	Net Amount (Inc. Prem.) (Rs.)
Main-Component. 1 :- CONSTRUCTION OF LINK ROAD										
Sub-Component No. 1 :- CROSS DRAINAGE										
1	4.2	Clearing grass and removal of the rubbish up to a distance of 50 m outside the periphery of the area cleared. Note :- N								
			Through Rate	145.00	Sqm	3.00	3.00	0.00	3.00	435.00
2	7.5	Cement mortar 1:5 (1 cement : 5 fine sand). Note :- N								
			Through Rate	1.13	cum	2485.00	-2485.00	0.00	-2485.00	-2810.54
3	7.5	Cement mortar 1:5 (1 cement : 5 fine sand). Note :- N								
			Through Rate	0.67	cum	2485.00	2485.00	0.00	2485.00	1657.50
Sub-Component No. 1 :- CROSS DRAINAGE Total :-										-718.04
Sub-Component No. 1 :- METALLED ROAD										
4	17.5.3	Compacting Original Ground 3. Compaction of Earthwork Compaction of & preparation of sub grade including loosening, levelling of earth 225 mm thick top layer, rough dressing of soil, final dressing of earth to give level, camber, watering, rolling with road roller, compacting the bed to achieve minimum dry density as given in the Table 3000 -2 as per technical clause 305 of MORT&H specifications Note :- N								
			Through Rate	3660.00	Sqm	8.00	8.00	0.00	8.00	31680.00

			Through Rate	457.50	cum	208.00	208.00	0.00	208.00	94245.00
6	17.8.1	Compaction 1. Extra for laying earth/fly ash as per specifications in 20 cm layers and dressing but excluding the cost of rolling Note :- N								
			Through Rate	2947.50	cum	54.00	54.00	0.00	54.00	159165.00
7	17.8.2	Compaction 2. Extra for watering the earth/fly ash laid in 20 cm layers as per specifications Note :- N								
			Through Rate	2947.50	cum	30.00	30.00	0.00	30.00	88425.00
8	17.8.3	Compaction 3. Extra for rolling to specifications Note :- N								
			Through Rate	2947.50	cum	30.00	30.00	0.00	30.00	88425.00
9	17.14.3	Granular Sub-Base with Close Graded Material - (Table:-400-1) Plant mix method Construction of granular sub-base by providing Material as per Grading III (Table 400-I of MORT&H 5th revision) mixing in a mechanical mix plant at OMC, carriage of mixed Material to work site, spreading in uniform layers with motor grader on prepared surface and compacting with vibratory power roller to achieve the desired density, complete as per technical clause 401 of MORT&H specifications 3. Grading III material Note :- N								
			Through Rate	594.00	cum	1340.00	1340.00	0.00	1340.00	795960.00
10	17.22.2	Water Bound Macadam Gr I 2. Water Bound Macadam Grading I with screening Type A Providing, laying, spreading and compacting stone aggregates of specific sizes to water bound macadam specification including spreading in uniform thickness, hand packing, rolling with 3 wheeled steel/ vibratory roller 8-10 tonnes in stages to proper grade and camber, applying and brooming requisite type of screening/ binding Materials to fill up the interstices of coarse aggregate, watering and compacting to the required density complete as per technical clause 404 of MORT&H specifications Note :- N								
			Through Rate	274.50	cum	1372.00	1372.00	0.00	1372.00	376614.00
11	17.23.2	Water Bound Macadam Grading - II 2. Water Bound Macadam - II with Screening Type A / Type B Providing, laying, spreading and compacting stone aggregates of specific sizes to water bound macadam specification including spreading in uniform thickness, hand packing, rolling with 3 wheeled steel/ vibratory roller 8-10 tonnes in stages to proper grade and camber, applying and brooming requisite type of screening/ binding Materials to fill up the interstices of coarse aggregate, watering and compacting to the required density complete as per technical clause 404 of MORT&H specifications Note :- N								
			Through Rate	549.00	cum	1286.00	1286.00	0.00	1286.00	708014.00
12	17.26.2	Tack Coat 2. Providing and applying tack coat with penetration grade bitumen VG - 10 using bitumen pressure distributor at the rate of 0.30 kg per sqm on the prepared bituminous/ granular surface cleaned with mechanical broom as per technical clause 503 of MORT&H specifications Note :- N								
			Through Rate	3660.00	Sqm	18.00	18.00	0.00	18.00	65880.00
13	17.32.1	Surface Dressing Providing and laying 30mm - 45 mm bituminous concrete with 100-120 TPH batch type hot mix plant producing an average output of 75								

Agenda 6

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8	02:15 PM – 02:30 PM	Q & A



e-Tendering

- Preparation of Common Bid Document (CBD)
- Prepare General Technical Evaluation (GTE)
- Prepare e-Tender & Push to NIC e-Tendering
- Technical Evaluation

HEWP – Add Specific Clauses to CBD

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Invitation For Bids

Section 1:Instructions to Bidders (ITB)

Section 2:Qualification information

Section 3:Conditions of Contract& Contract Data

Section 4:Technical specification of Works

Section 5:Drawings

Section 6:Bill of quantities

Section 7:Standard Forms Letter of Acceptance and Other Forms

Section 8:Final Save

Download

Instructions to Bidders (ITB)

F. Award Of Contract

Note:- After Clause 38 of ITB, any of the tendering Departments may include one or more clauses in the ITB as per specific requirement of the department/work

Select Specific Required Clauses:

Add Clauses

HEWP – Add Machinery Req. to CBD

82

Note: - Here tendering Departments should specify following requirements as may be necessary for execution of the work:-

Add Tender Machinery Requirements

—Select Machir ▼

Enter Machinery Name

Enter Machinery Qi

Add

Previous

Save & Continue

HEWP – Add Special Conditions to CBD

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[Download Full Draft CBD](#)

Invitation For Bids

Section 1:Instructions to Bidders (ITB)

Section 2:Qualification information

Section 3:Conditions of Contract& Contract Data

Section 4:Technical specification of Works

Section 5:Drawings

Section 6:Bill of quantities

Section 7:Standard Forms Letter of Acceptance and Other Forms

Section 8:Final Save

[Download](#)

Conditions of Contract& Contract Data

Note :- Each department may specify any other special conditions of contract as per requirement of the work

HEWP – Add Technical Specification to CBD

84

1. Provision has been made to download the complete draft CBD for approval.

Download Full Draft CBD

Invitation F

Qualification information

Section 3:Conditions of Contract& Contract Data

Section 4:Technical specification of Works

Section 5:Drawings

Section 6:Bill of quantities

Section 7:Standard Forms Letter of Acceptance and Other Forms

Section 8:Final Save

Technical specification of Works

Download

Note:- Here tendering Departments may specify Technical Specifications as may be necessary for execution of the work

HEWP – Draft CBD Approval

85

[Download Full Draft CBD](#)

Invitation For Bids

Section 1:Instructions to Bidders (ITB)

Section 2:Qualification information

Section 3:Conditions of Contract& Contract Data

Section 4:Technical specification of Works

Section 5:Drawings

Section 6:Bill of quantities

Section 7:Standard Forms Letter of Acceptance and Other Forms

Section 8:Final Save

Final Save

CBD Forward
Designation

Chief Engineer



Select CBD Officer

Dummy EIC



[Previous](#)

[Forward To Chief Engineer For CBD Approval](#)

HEWP – General Technical Evaluation (GTE)

86



Dept: Dummy Dept., Office Type: Division Office, Office: Dummy Division

Hello, Dummy EE



General Technical Evaluation (GTE) Parameter

GTE Parameter: *

Technical Evaluation parameter for Contractor/ Bidder

GTE Parameter Type: *

☒ Numeric ☐ Yes/No

Select GTE Numeric Value Type: *

---Select Value Type---

Numeric - Accept only numbers and decimal value

Yes/No - Accept only True/False

1. Provision to define Standardized GTE Parameters for technical evaluation of Tenders
2. User may be able to define its own GTE parameters too as per Tender specific requirement.

Add GTE Parameter

HEWP – General Technical Evaluation (GTE)

87

Create GTE Template

GTE Template Name:

TQ Template Name

Maximum 100 characters

GTE Template
Description:

Maximum 250 characters

Select All <input checked="" type="checkbox"/>	GTE Parameter	Mandatory	Expected Value
<input checked="" type="checkbox"/>	Certificate of Login Account on HEW Portal	<input checked="" type="checkbox"/>	<input type="text" value="Yes"/>
<input checked="" type="checkbox"/>	Average Financial Turnover in Last 3 Years	<input checked="" type="checkbox"/>	<div>(in Lacs) <input type="text" value="4643"/></div>

HEWP – Create New Tender

88



Dept: Dummy Dept., **Office Type:** Division Office, **Office:** Dummy Division

Hello, Dummy EE



Select DNIT :

4 : Contruction of Canal based WW



Work Name	DNIT Cost(in Rs)	Valid Days	Location	Create tender
Contruction of Canal based WW	8,75,529.82	240	AGON; AHMAD BASS	Create

HEWP – Create New Tender

89

Basic Details

Cover Details

Work Item Details

GTE Template



Fee Detail

Critical dates

Select Designation

Cover Details

Cover Type	Cover Type Description	Cover Document	Add Content
Technical	Technical	1	add
Financial	Financial	1	Add

CoverNo & CoverID	Document Description	Document Type	Edit/Delete
111155	Testing pdf Document	.pdf	 

HEWP – Create New Tender

90

Basic Details

Cover Details

Work Item Details

GTE Template

Fee Detail

Critical dates

Select Designation

Work Item Details

Work Item Title:

Contruction of Canal based WW

Work

Description * :

Contruction of Canal based WW Work Description

Inviting Officer:

Test Name B

Inviting Officer

Address: *

Dummy Division

HEWP – Create New Tender

Basic Details

Cover Details

Work Item Details

GTE Template

Fee Detail

Critical dates

Select Designation

General Technical Evaluation(GTE) Template

Allow
General
Technical
Evaluation
Details * : ☒ Yes ☐ No

Select GTE
Template Name * :

TQ Template for Tender up to 1Cr

Previous

Save & Continue

HEWP – Create New Tender

92

Basic Details

Cover Details

Work Item Details

GTE Template

Fee Detail

Critical dates

Select Designation

Fee Detail

Tender Fee: *
(INR)

1000

Tender Fee
Exemption Allowed

☐ Yes ☒ No

Tender Fee
Payable To:

Chandigarh

Tender EMD
Amount : *
(INR)

1500

Tender EMD
Payable To:

Chandigarh

EMD Exemption
Allowed:

☒ Yes ☐ No

HEWP – Create New Tender

93

Critical dates

Publishing
Date: *

2021-12-08 13:44:11

Documents
Download Start
Date: *

2021-12-13 06:29:25

Seek
Clarification
Start Date:

Seek
Clarification
End Date:

Bid Submission
Start Date: *

2021-12-17 01:35:43

Bid Submission
End Date: *

2021-12-20 04:21:13

Bid Opening
Date: *

2021-12-22 13:44:41

Previous

Save & Continue

HEWP – Create New Tender

94

Basic Details

Cover Details

Work Item Details

GTE Template

Fee Detail

Critical dates

Select Designation

Select Designation for General Technical Evaluation(GTE)

Select Designation Type

Member



Select Designation Type

Select Designation

Executive Engineer (Electrical



Add Member

HEWP – Technical Evaluation

95

works.haryana.gov.in says

Are you sure you want to Evaluate?

OK

Cancel

Unique
No/DN

Action

Submit Tender

Status

1222202112-55-234
12222021-TR-704316-104D00
Contruction of Canal based WW
8,59,012.00

Download CBD

Submitted

View Details

GTEvaluation

1. Provision has been made to download final approved CBD.

1221202112-22-193
12212021-TR-593515-104D00
TRIAL ESTIMATE
56.67

Download CBD

Submitted

View Details

View Committee

View GTE

1. Technical evaluation button will be available as and when Bid Opening date get passed.
2. Once it available technical evaluation of tender may proceed here start.

HEWP – Technical Evaluation Criteria

96

Officers for Technical Evaluation Committee for a specific Tender are being defined **randomly** and the process is as follows:

While Submitting the Tender to e-Tendering Portal of NIC; **concerned Nodal Officer/Bid Creator will select the Designation of the Officers for Technical Evaluation** of the Bid.

System will auto assign the officers randomly based upon the defined designation as above for Technical evaluation of the Bid.

Bid Creator will always be part of the Technical Evaluation Committee.

HEWP – Technical Evaluation of Contractor

97

General Technical Bid Evaluation

Search Contractor*

PARVEEN YADAV

Contractor's values being added corresponding to each line item for evaluating the Bid.

Sr.No.	Contractor Name	Firm Name	Email			Select One
1	PARVEEN YADAV	RAMESHWARAM POWER SOLUTION	Parveenyadav1980@gmail.com	7	68	<input type="radio"/>
2	PARVEEN YADAV	PARVEEN YADAV CONTRACTOR	parveenkyadav58@gmail.com	97	001	<input type="radio"/>

Sr.No.	Particular	TQExpected Value	Contractor Value
1	Certificate of Login Account on HEW Portal	Yes	<input type="text" value="Select One"/>

HEWP – Technical Evaluation Summary

98

Summary

Technical Evaluation Summary published for Contractors to see the observations made the Technical evaluation committee.

Tender Reference No : 12222021-TF

Work Name : Contruction of Canal based WW

GTE Parameters	Expected Value	ASRAST TECHNOLOGIES (Not Qualified)	SUMIT SINGLA CONTRACTOR (Qualified)
Certificate of Login Account on HEW Portal	Yes	Yes	Yes
Average Financial Turnover in Last 3 Years	80,00,000.00 (in Lacs)	70,00,000.00 (in Lacs)	89,99,999.00 (in Lacs)

GTE Proceeding vide letter number 45643 on dated 22-12-21 Published on 22-12-21

[Download GTE Proceeding](#)

HEWP – Contractor View to Raise an Objection

99

Summary

Tender Reference No : 12222021-TR-7

Work Name : Contruction of Canal bas

1. Contractor will be able to see the summary and proceeding of the Technical evaluation being done by Technical Committee.
2. Only Rejected Contractor may raise any objection, if unsatisfied.

GTE Parameters	Expected Value	ASRAST TECHNOLOGIES (Not Qualified)	SUMIT SINGLA CONTRACTOR (Qualified)
Certificate of Login Account on HEW Portal	Yes	Yes	Yes
Average Financial Turnover in Last 3 Years	80,00,000.00 (in Lacs)	70,00,000.00 (in Lacs)	89,99,999.00 (in Lacs)

GTE Proceeding vide letter number 45643 on dated 22-12-21 Published on 22-12-21

Download GTE Proceeding

HEWP – Technical Evaluation Finalization

100



Dept: Dummy Dept., Office Type: Division Office, Office: Dummy Division

Hello, Dummy EE

List of Tenders

Sr No.	Unique File No/DNIT	Tender Reference No	Work Name	Cost (in INR)	Action	Objection
1	1221202112-22-193	12212021-TR-593515-104D00	TRIAL ESTIMATE FOR TODAY	56,67,202.00	<div>View</div> <div>GT Evaluation</div>	Objection Not Raised
2	1222202112-55-234	12222021-TR-704316-104D00	Contruction of Canal based WW	8,59,012.00	<div>View</div> <div>GT Evaluation</div>	Objection Raised

HEWP – Final Technical Evaluation Summary

101

Old Summary

Tender Reference No : 12222021-TR-704316-104D00

Work Name : Contruction of Canal based WW

GTE Parameters	Expected Value	ASRAST TECHNOLOGIES (Not Qualified)	SUMIT SINGLA CONTRACTOR (Qualified)
Certificate of Login Account on HEW Portal	Yes	Yes	Yes
Average Financial Turnover in Last 3 Years	80,00,000.00 (in Lacs)	70,00,000.00 (in Lacs)	89,99,999.00 (in Lacs)
Financial Turnover in FY 2020-21	70,00,000.00 (in Lacs)	6,88,553.00 (in Lacs)	80,00,000.00 (in Lacs)
Financial Turnover in FY 2019-20	68,00,000.00 (in Lacs)	6,50,000.00 (in Lacs)	75,00,000.00 (in Lacs)

Agenda 7

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Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
2	11:00 AM – 11:45 AM	Registration Rules, Verification of Contractor's Work, Contactor Registration, Dashboard/ Reports
3	11:45 AM – 12:00 PM	Ticket Management System, Call Centre
4	12:00 PM – 12:30 PM	HRMS, Office Mapping, Functional Role
5	12:30 PM – 01:00 PM	e-Estimate, Technical Sanction, Admin Approval, DNIT, BoQ
6	01:00 PM – 01:45 PM	Common Bid Document (CBD), General Technical Evaluation (GTE), e-Tender, Technical Evaluation of Bid
7	01:45 PM – 02:15 PM	Negotiation & Allotment of Work, e-MB
8	02:15 PM – 02:30 PM	Q & A



Allotment of Work

- Negotiation Proceeding
- Allotment Letter

HEWP – List of DNIT as Package

104

Step 1-List of DNIT (Tender)
Number

Step 2-Contractor Rate

Step 3-Level of Negotiation

Step 4-Create Committee

Step 5-Negotiation Rate

Step 6-Proceeding Letter

Step 7-Sanction Letter

Step 8-Allotment Letter

Step 1-List of DNIT (Tender)

pdf

Division Name

Dummy Division



S.No.	Tender Reference No.	DNIT (Tender) Name	HSR Amount (Rs.)	NS Amount (Rs.)	Total Net Amount (Rs.)	No. of days require for Completion of this Package	View Details	Go to Next Step
1	12212021-TR-449390-104D00	Package 1 [2021_PHED_1095_1]	32,24,614.65	4,680.00	32,29,294.65	335	View	Go to Next

HEWP – Contractor Details for DNIT

Step 2-Contractor Rate

DNIT [Tender] Number Package 1 [2021_PHED_1095_1] ▼

Abstract Cost of DNIT

Sr. No.	Package Description	HSR Amount (Rs.)	NS Amount (Rs.)	Total Net Amount (Rs.)	Total Amount (Rs. in Word)	No. of days require for Completion of this Package.	DNIT Details
1	Package 1	32,24,614.65	4,680.00	32,29,294.65	Thirty-Two Lakh Twenty-Nine Thousand Two Hundred and Ninety-Four	335	View

HEWP – Contractor Details for DNIT

106

Contractor/Bidder Details

Tender ID	Tender Publish Date	Contractor Name [Payee Code]	Contractor Address	Contractor Submitted Date	Contractor Awarded Amount (Rs.)	No. of Bidder
2021_PHED_1095_1	10/08/2021 1:30:00 PM	Sunil [AP4B13]	Dummy	10/08/2021 2:07:35 PM	3727000.00	2




HEWP – Contractor HSR/NS Rate for DNIT

107

Enter All Contractors/Bidders Premium Rate of HSR & NS Items Rate one by one

Contractor Name

Sunil [AP4B13] 

S.No.	Type	DNIT (Tender) Total Cost (Rs.)	Contractor Premium (%) Quoted
1	HSR ITEMS	32,24,614.65	At Par  00  . 00 

S.No.	Main-Component	Sub-Component	Category	Description	Unit	Quantity	Rate(Rs.)	Amount (Rs.)	Contractor Rate(Rs.)	
1	1 No. road work for speci ...	1 No. Road work for speci ...	Concrete / Common Work Re ...	Cement Portland Type,Whit ...	Nos.	90.00	52.00	4,680.00	52.00	
Total(Rs.)								4,680.00		



HEWP – Contractor HSR/NS Rate for DNIT

108

S.No.	Contractor Name	HSR Amount (Rs.)	NS Amount (Rs.)	Total Amount (Rs.)	Select
1	PRITAM KUMAR CONTRACTOR [8Q1GMQ]	35,47,076.12	5,400.00	35,52,476.12	Delete
2	Sunil [AP4B13]	33,85,845.38	5,220.00	33,91,065.38	Delete

Back

Save & Continue

HEWP – Level of Negotiation

Level of Negotiation

Name of Agreement

Whether negotiation for this tender
is required ?

Yes 

Level of Negotiation

Select One 

Designation Name

Select One 

Employee/Officer Name

Select One 

Remarks

Back

Save



HEWP – Create Negotiation Committee

110

Note :-Select Chairman/Member & Save committee Member (one by one)

Office Name

Division Office



Designation Name

Executive Engineer



Employee/Officer Name

Dummy EE [777772]



Committee Chairman/Member

Chairman



Select Member according to
Seniority (Senior to Junior)

1



ADD Committee Member

Back

Save



HEWP – Generate Contractor Undertaking

Enter L-1 Negotiation Premium Rate of HSR & NS Items Rate

S.No.	Type	DNIT (Tender) Total Cost (Rs.)	Symbol	Contractor (%) -age	Contractor Total Cost (Rs.)	Negotiation Premium (%) Quoted
1	HSR ITEMS	32,24,614.65	+	5.00	33,85,845.38	Plus (+) 02 . 00

S.No.	Main-Component	Sub-Component	Category	Description	Unit	Quantity	Rate(Rs.)	Amount (Rs.)	Contractor Rate(Rs.)	Contractor Amount (Rs.)	Negotiation Rate(Rs.)
1	1 No. road work for speci ...	1 No. Road work for speci ...	Concrete / Common Work Re ...	Cement Portland Type,Whit ...	Nos.	90.00	52.00	4,680.00	58.00	5,220.00	55.00
Total(Rs.)								4,680.00		5,220.00	

Name of Agreement

Trail Agreement

Back

Save & Generate Contractor Undertaking

pdf

HEWP – Generate Proceeding Letter

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Name of Agreement

Trail Agreement

Note:-You can upload Documents in only .pdf or .PDF format of max size 20 MB.

Upload Contractor Undertaking
(Duly signed by contractor)

Choose File

No file chosen

[View Document](#)

[Back](#)

[Save & Generate Proceeding Letter](#)

pdf

HEWP – Generate Sanction Letter

113

Sanction Condition

pdf

Sl.No.	Condition	Edit	Select
1	All the cutting and corrections be got attested from the Engineer-in-Charge.	Edit	<input type="checkbox"/>
2	The expenditure against the work shall not exceed administratively approved estimate and funds sanctioned for the work. In case, revised approval of estimate is required, the same will be obtained well in time.	Edit	<input type="checkbox"/>
3	No change in specifications and scope of work shall be made without prior approval of Head office.	Edit	<input type="checkbox"/>
4	The construction, structural design & drawings shall be approved by the concerned you before taking the work in hand.	Edit	<input type="checkbox"/>
5	The specifications/makes of all the items to be supplied and fixed will be as per specifications/ makes mentioned in the NIT.	Edit	<input type="checkbox"/>
6	The 3rd party inspection will be adopted by Engineer-in-Charge. The 3rd party would inspect the work during its execution to ensure the execution of work as per specification/agreement. The inspection and sample testing charges will be borne by the Department.	Edit	<input type="checkbox"/>
7	The specifications/makes of any item, for which, specifications/makes has not been mentioned in the NIT, then the same will be finalized by the Engineer-in-Charge.	Edit	<input type="checkbox"/>
8	Labour cess @ 1% shall be deducted from the bills of the contractor/agency by Executive Engineer and will be deposited with Secretary, Haryana Building and Other Constructions Workers Welfare Board.	Edit	<input type="checkbox"/>

HEWP – Generate Allotment Letter

114

Allotment Condition

pdf

Sl.No.	Condition	Edit	Select
1	All the cutting and corrections be got attested from the Engineer-in-Charge.	Edit	<input checked="" type="checkbox"/>
2	No change in specifications and scope of work shall be made without prior approval of Head office.	Edit	<input checked="" type="checkbox"/>
3	<input type="text" value="Any Other Condition....."/>	Update Cancel	<input type="checkbox"/>
4		Edit	<input type="checkbox"/>
5		Edit	<input type="checkbox"/>
6		Edit	<input type="checkbox"/>

[Save & Generate Allotment Letter](#)

HEWP – e-MB Record Entry

115

Record Entry

Name of [Agreement
No.] & Agreement:

[2021_PHED_1095_1]-Trail Agreement



View DNIT

View Allotment

View Refrence Entry

Agency Name:

Sunil -AP4B13

Administrative
Approved Work Under
Agreement

Division	Work Name	Cost(lakh)
Dummy Division	ROUGH COST ESTIMATE FOR SPECIAL REPAIR OF LINK ROAD FROM DAYA TO RAWAT KHERA (ID-.....)	33.21

Agreement Amount:

3294056.93 (Rs.)

HEWP – e-MB Record Entry

Agreement Amount:	3294056.93 (Rs.)
Payment made against this agreement:	0.00 (Rs.)
Bill Passed but Payment can be made:	0.00 (Rs.)
Status of Bill	<input checked="" type="radio"/> Running Bill <input type="radio"/> Final Bill
Bill Number	1 Running Bill
Main Component	1 No. road work for special repair
Sub-Component	1 No. Road work for special repair
Items Under Sub-component	[17.26.2]Tack Coat 2. P

HEWP – e-MB Record Entry

117

Items Under Sub-component [17.26.2]Tack Coat 2. Providin ▾

Item Number Destription: 17.26.2-Tack Coat 2. Providing and applying tac

Total Quantity as per DNIT: 10431.00 (Sqm)

Quantity Previously Executed: 0.00 (Sqm)

Entry For ☒ Measurement Entry ☐ Steel Section Entry ☐ Steel BAR Entry ☐ Shape Entry

Sr.No.	Description	HSR Unit	(+)Payment (-)Recovery	Number	Length	Breadth	Toal Quantity
1	TRIAL DATA	Sqm	+(Plus) ▾	1	2	32	64.000

Upload Document(if any) No file chosen

HEWP – e-MB Record Entry

118

works.haryana.gov.in says

Done. Your E-mb Ref. Number is : AP4B13-3-22/12/2021

OK



HEWP – e-MB Abstract of Cost

119

Abstract of Cost

Name of [Agreement No.] & Agreement: [2021_PHED_1095_1]-Trail Ag ▾

Abstract of Cost

Sr. No.	Item Type	Component Name	Sub Component Name	item Code	Item Description	Gross Amount (Rs)	% of Rate Payable	Net Amount(Rs)
1	HSR	1 No. road work for special repair	1 No. Road work for special repair	17.22.2	Water Bound Macadam Gr I 2. Water Bound Macadam Grading I with screening Type A Providing, laying	27988.80	<input type="text" value="50"/> %	13994.4
Total						27988.8		13994.4

HEWP – e-MB Abstract of Cost

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Name of [Agreement No.] & Agreement:

[2021_PHED_1095_1]-Trail Agreement



Abstract of Cost

Sr. No.	Item Type	Component Name	Sub component Name	item Code	Item Description	Gross Amt(Rs)	% of Rate Payable	Net Amount(Rs)
1	HSR	1 No. road work for special repair	1 No. Road work for special repair	17.22.2	Water Bound Macadam Gr I 2. Water Bound Macadam Grading I with screening Type A Providing, laying	27988.80	50%	13,994.40
					Total	27,988.80		13,994.40

Division Related to Agreement

Dummy Division

JE Name

Dummy SDE



Report: Abstract of Cost

Send to JE

Agenda 8

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Sr. No.	Time Duration	Topic Covered
1	10:15 AM – 11:00 AM	Introduction to HEWP
2	11:00 AM – 11:45 AM	Registration Rules, Verification of Contractor's Work, Contactor Registration, Dashboard/ Reports
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8	02:15 PM – 02:30 PM	Q & A



Thank You