

1. Open <https://diprharyana.nic.in/> . Select Departments as Login Type. Enter your credentials and captcha. Click on Sign In button.

DIRECTORATE OF INFORMATION, PUBLIC RELATIONS & LANGUAGES, HARYANA
सूचना, जन सम्पर्क एवं भाषा विभाग, हरियाणा

Release Order & Online Billing System **DIPR HARYANA**

Login to your account

Enter your login details

Login Type:

User Id:

Password:

Captcha Code:

Sign In

Note:

- Login will be Blocked for 15 minutes on 3 failure attempts. (Plz do not Refresh Page)
- Please contact DIPR/Samvad Society to get your newspaper Code and password. You need to update your mobile number in the system and change your password on first login.

2. Click on **Add Advt. Request For Tenders (HEWP)**

DIPR HARYANA Xen,CADA,Panipat - Executive Engineer(MICADA)

Release Order and Online Bill

Welcome Xen,CADA,Panipat - Executive Engineer(MICADA)

Last Year(2020-21) Advertisement and Payment Status

Advt Type	Bill Submitted (in Rs.)	Paid Amount (in Rs.)
Classified		NA
Display	0.00	0.00
Indicative	0.00	0.00
Total (Display + Indicative)	0.00	0.00

3. Please enter Memo Number, Subject. Select Advertisement type as Indicative, Coverage and enter GST number.

Advertisement Request from Client Department Home

All the bills of Boards and Corporations submitted by the Newspapers after 15th March 2022 are to be paid through online system.

Request Details

Department : MICADA - 1129 Officer : Xen,CADA,Panipat - 1516-1129 Office/Head No. : 1129

Memo No./Endst. No. : * Request Date : * 12/01/2023 Publication Type : Newspaper

Subject :

Office/Head Name Xen,CADA,Panipat - 1516-1129

Advertisement Details

Advertisement Type : * Indicative Advtg. Category : Tender Coverage : National

GST No. * 1234567890

Nodal Officer Details ↑

4. Enter Nodal Officer details like Name, Contact Number and Email Id.

Advertisement Type : * Indicative Advtg. Category : Tender Coverage : National

GST No. * 1234567890

Nodal Officer Details

Name * Gaurav Contact * 9876543210 Email * gaurav@gmail.com

HEWP Tender Reference Number

Enter HEWP Tender Reference Number : *

Fetch Details from HEWP

Remarks :

Generate Request

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5. Enter HEWP Tender Reference Number. This is the reference number you got from HEWP portal. If Tender id against HEWP tender reference number has not been issued, then it will not be shown in grid. In that case, you have to contact HEWP.
6. Click on Fetch Details from HEWP button after entering Tender reference number. Enter all the Tender Reference Number one by one and click on **Fetch Details from HEWP** button.

HEWP Tender Reference Number

Enter HEWP Tender Reference Number : *

20225COB51F0 10F4 43D9 A6AD 06A535326291706DEV

Fetch Details from HEWP

Primary	Select	E TENDERING ID	Department	Division	Work Name	Tender Cost (Rs.)	Work Category	Work Sub Category	Bid Publishing Date	Bid Opening Date	Inviting Officer
<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_251194_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Pavement of IPB Rasta and IPB Street From Sr.01 Panniwala Morikan to Dhani of Ex. Papu Sarpanch. 02.H/o Sh.Papu Ex.Sarpanch to Sh.Hardam Singh Pathari at Village Deshujodha Block Dabwali Distt.Sirsa	3411164	Civil Works	Civil Work	12/21/2022 12:00:00 AM	1/3/2022 12:00:00 AM	GAURAV BHARDWAJ
<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_250718_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Sikanderpur - Rejuvenation of pond of Pond 3 (SIKA003) at Village Sikanderpur Block Sirsa	3940627	Civil Works	CIVIL WORK	12/22/2022 12:00:00 AM	1/3/2022 12:00:00 AM	GAURAV BHARDWAJ
<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_250716_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Sikanderpur- Rejuvenation of pond of Pond 2 (SIKA002) at village Sikanderpur, Block and Distt. Sirsa	3609122	Civil Works	CIVIL WORK	12/22/2022 12:00:00 AM	1/3/2022 12:00:00 AM	GAURAV BHARDWAJ
<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_250935_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Estimate for the Rejuvenation of model pond at Nejadela Kalan(pond-2)	3328934	Civil Works	CIVIL WORK	12/23/2022 12:00:00 AM	1/4/2022 12:00:00 AM	GAURAV BHARDWAJ
<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_250942_1	Development and Panchayat	Development[Executive Engineer Sirsa]	ALIKAN R/C/E FOR DEVELOPMENT OF MODEL POND NEAR GURUDWARA AT VILLAGE -ALIKAN BLOCK -BARAGUDHA	1495391	Civil Works	CIVIL WORK	12/23/2022 12:00:00 AM	1/4/2022 12:00:00 AM	GAURAV BHARDWAJ

Remarks :

- Now click the primary column check box against the row in Grid that you want to publish in Newspaper. You can mark only one row as primary. Once you click on checkbox of Primary column, Grid data is added in another grid.

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Remarks :

- Now click on Select column for adding more works against this added Advertisement.

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<input type="checkbox"/>	<input checked="" type="checkbox"/>	2022_HRY_250935_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Estimate for the Rejuvenation of model pond at Nejadela Kalan(pond-2)	3328934	Civil Works	CIVIL WORK	12/23/2022 12:00:00 AM	1/4/2022 12:00:00 AM	GAURAV BHARDWAJ
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Remarks :

Primary	Select	E TENDERING ID	Department	Division	Work Name	Tender Cost (Rs.)	Work Category	Work Sub Category	Bid Publishing Date	Bid Opening Date	Inviting Officer
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Remarks :

You can add as many works as you want to get published in newspapers.

9. Once all the required data is submitted, then enter remarks.

<input type="checkbox"/>	<input type="checkbox"/>	2022_HRY_250718_1	Development and Panchayat	Development[Executive Engineer Sirsa]	Sikanderpur - Rejuvenation of pond of Pond 3 (SIKA003) at Village Sikanderpur Block Sirsa	3940627	Civil Works	CIVIL WORK	12/22/2022 12:00:00 AM	1/3/2022 12:00:00 AM	GAURAV BHARDWAJ
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Remarks :

Remarks for testing purpose

[Generate Request](#)

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- Check all the data entered by you and click on Generate Request button.
- Upload the pdf of Request Letter and copy of advertisement. These documents should be less than 2 MB.

Online Release Order and Billing x +

dipharyana.nic.in/dept_advvt_request_HWEPA.aspx

Advertisement Request from Client Department [Home](#)

All the bills of Boards and Corporations submitted by the Newspapers after 15th March 2022 are to be paid through online system.

Select / Upload Required Document

Upload Files in .pdf Format and each file should not be more than 5MB.

Request Letter *

No file chosen

Copy of Advertisement (Eng.) *

No file chosen

Copy of Advertisement (Other Lang.)

No file chosen

[Upload Files](#)

- Click on Upload Files button. You will get the Request Number. Please save it for future reference.